



WESTMINSTER
COLLEGE

2016 SUMMER COURSE

FAQ

How do I get to campus?

We are centrally located in Fulton, only 30 minutes from Columbia, Jefferson City, and Mexico. Please [Click Here](#) for driving directions to campus.

Is parking available on campus?

Yes, parking is FREE and available in several areas of campus. Please refer to the [Campus Map](#) to determine the most convenient location for parking and specific classroom buildings.

Is this a safe campus?

Yes, our helpful and friendly Security staff is available on campus, 24-hours a day, for your safety and convenience. We also have Blue Light Emergency Phones around campus and in our main parking lots for your security needs. We encourage students to add the security contact information in your phone, prior to the start of classes. For questions or assistance, Security can be reached at: 573.592.5555.

Will my course(s) transfer to another college or university?

Upon the completion of your coursework, you will receive one **free** transcript from Westminster, to enable you to present credits earned to the college of your choice. Please refer to the Westminster website link: [Transcript Request](#) to request your official transcript. When completing your order, please indicate that you are a non-degree seeking student in order to receive the free official copy. Most institutions will accept credit from Westminster, as Westminster is accredited by the Higher Learning Commission. For confirmation, it is **always best** to consult the Registrar at your current college or university.

I need to talk with someone - who can I call to help me with my questions?

Our customer service line is: 1-800-888-WCMO{9266} You will be able to speak with a personal representative, and we will work with you to answer all of your questions, or direct you to the appropriate office or person. If the line is busy or it is after hours, please leave a message and contact information. Someone will call you back within 24 hours.

How do I pay for this class?

Once you are ready to select your class (or classes), you will be prompted by our online payment system (CASH NET) to input your credit card information. If you do not have a credit card and would prefer to pay by E-check, that option will be available. Please call our Business Office at 573-592-5230 if you should need assistance.

Is Financial Assistance Available?

Yes - Federal Financial Assistance Programs may be available for degree-seeking students taking 6 or more credit hours per term. Students working to complete their first undergraduate degree are required to file a FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov to determine eligibility for assistance. [For high school students, a reduced tuition rate may be available, if your high school has a dual-enrollment agreement with Westminster College. Call 1-800-888-WCMO for more information.]

Do you accept VA Tuition Assistance (i.e. Post 911 GI Bill) Benefits?

Yes – to take advantage of this opportunity you must be enrolled in 6 or more credit hours per term and provide your VA Certificate of Eligibility to the Office of Student Financial Planning to begin the paperwork process.

What if I have to miss a class? How do I make up the work?

If you have to miss class, it is important to let your professor know, in advance, or as quickly as possible that you will not be attending. Some courses on campus require attendance as part of the grade, so make sure that you have communicated with your professor regarding your absence.

Each professor will determine the best way to retrieve notes from the class or make up the work that will be missed. It is important to communicate with your professor right away, as some coursework may be required prior to the next class meeting. Currently, courses are not taped for future viewing, and not available for remote transmission to distance location.

As an adult, how do I get started on a degree-completion plan?

Give us a call (**573-592-5148**) or send an email (degree.completion@westminster-mo.edu).

We will set up a meeting with a personal advisor, discuss all the options available to you for college level credit, and help you build your completion plan. If you want to get a jump start on some items that you may need:

1. Complete your college application on-line at www.westminster-mo.edu
2. Contact each college or university you have attended, and request an official copy of your transcript be sent to the Westminster Registrar's Office. (Unofficial copies can be used to get started on a plan, but official transcripts are required to transfer coursework to Westminster.)
3. If you have: Dual Credit for college classes you took in High School -or- Advanced Placement (AP) courses with a Final Exam -or- College Level Exam Program (CLEP) scores – or- International Baccalaureate (IB) courses or Diploma Program

You will need to communicate with the college or organization that holds the transcript for your coursework or official documentation of grades. This could be a college that holds your transcript for Dual Credit, or your high school that taught your IB courses and curriculum, or College Board which administers the testing and grading of AP and CLEP exams.

4. If you have been an active member of the military, and have received college level training during your service experience, please provide a copy of your Certificate of Completion and your Joint Services Transcript (JST) with course evaluations to receive additional college credit.

Do you offer credit for work-based “Experiential Learning”?

Yes – the opportunity exists for you to receive college-level credit for your work-based experience, if you have been in the workforce at least five years (post high school). The Council for Adult and Experiential Learning (CAEL) offers an opportunity for you to build several portfolios based upon your real-world learning experience, and earn up to 12 hours of college credit for the cost of just one class.

If I am an adult learner, how long will it take to complete my degree?

That depends on previous college credits you may have earned, and any previous work experience. For Students who bring in more than 60 hours of credit from all sources, the program is designed for completion in two years. Please contact us using: degree.completion@westminster-mo.edu for a personal review of your current credits and needs.



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