Publication of Transfer Policies

1. Demonstrate that transfer policies are disclosed in the institution’s catalog, on the web site, or in other appropriate publications.

2. Demonstrate that articulation agreements, at both the institutional level and the program level, are disclosed to students. Ensure that the disclosures clearly identify whether the institution under review: 1) accepts credit from the other institution(s) in the articulation agreement; 2) sends credits to the other institution(s) in the articulation agreement that it accepts; or 3) both offers and accepts credits with the institution(s) in the articulation agreement.

3. Demonstrate that the disclosed transfer policies align with the criteria and procedures actually used by the institution in making transfer decisions.

Transfer policies are disclosed in the 2014-2015 Academic Catalog (pp. 45-47):

TRANSFER CREDIT

Policy Statement for Granting Transfer Credit

For Incoming Students: It is the policy of Westminster College to grant transfer credit to incoming students for college courses taken elsewhere following a full review of transcript information by the Associate Dean of Faculty, in consultation with the appropriate Department and/or Division Chair(s) when necessary. The incoming student must provide an official transcript of all college coursework completed elsewhere before any credit is entered onto the Westminster transcript. In addition, the following conditions must be met:

- The institution from which the credits were earned must be an accredited institution of higher learning, as accredited by an established regional accrediting organization. Westminster College may award credit from accredited institutions that are not regionally accredited but reserves the right to refuse transfer credit from such institutions.

- The grades received for such credits must be a C or higher. Where the student earned a grade of CR, that student must be able to document that the course was passed with a C or better (or a C- from schools with a plus/minus grading system).

- The course must be comparable to a course offered at Westminster in order for equivalent course credit to be awarded. Courses that are not comparable to specific Westminster courses may be awarded departmental or divisional (NSC, HUM, SSI) elective credit, if the course fits with our college-wide learning goals. Courses that meet the criteria for a New Foundations course will be awarded appropriate Tier credit if the course has a course equivalency with an existing Westminster course or can be determined to meet the college learning goals associated with a particular Tier context. Courses from a community college or other two-year institution will generally be awarded lower-level credit at the 100 or 200 level, but credit for 300 or 400 level courses
may be awarded by the Associate Dean of Faculty, in consultation with the appropriate department chair, if the content of the course is equivalent to a Westminster 300 or 400 level course and the course taken at the community college has at least one prerequisite.

- If the course has not been previously evaluated, the student may need to provide additional information about the course, such as an official course description or course syllabus. An assessment will then be made to determine whether the course taken elsewhere is indeed comparable to a particular Westminster course or is eligible for elective credit. In any event, Westminster reserves the right to make the final determination as to the transferability of courses.

- Although, there is no limit to the number of hours that can be transferred in from another institution, transfer students must fulfill all of Westminster’s graduation requirements. This includes but is not limited to the following: complete at least at least 48 credit hours as a full-time student here at Westminster, which must include the two semesters immediately preceding graduation; be certified by a department as having met the department’s requirements for a major; and complete the College’s New Foundations general education program. (See the Graduation Requirements section of this catalog for additional requirements.) Should a course a student wishes to transfer in not match a course included in New Foundations, but meet the college-wide learning goals associated with the New Foundations context, substitutions may be made by the Associate Dean of Faculty; likewise, should a student wish to transfer in a course for a major or minor that does not match the departmental requirements, the Department Chair will decide if the course may count toward the major or minor.

- For transfer students who have completed an Associate of Arts (A.A.) degree from a regionally accredited community college, the graduation requirements for successful completion of one physical education course and one upper-level course outside the division of one’s major will be waived. Two of the three required writing intensive courses will also be waived, but students must successfully complete one upper-level writing intensive course (can be a Tier III or major requirement course). In addition, the New Foundations General Education requirements will be waived except for the following requirements: 1) the Westminster Transfer Seminar (1 hr.), 2) the Tier I Foreign Language requirement OR a course from the Tier II Cultural Diversity and Global Interdependence Context (3-4 hr.), 3) a Tier III course.

- There is no “age limit” on credits that may transfer. However, students should be aware that when a course, either required or elective, is awarded credit in some disciplines, such as information technology or nursing, the student may need to take additional courses so that they have current knowledge in the major.

- When a course offered by one department is a required course for the major in another department, the course prefix will guide the final decision regarding the evaluation of transfer credit. If the other department does not agree with the evaluation, they may substitute the course as a requirement for the major.

- Enrollment Services will solicit the required information from incoming students as part of their regular mailing of materials to accepted students. That information will be forwarded to the Associate Dean’s office for review.

- Written confirmation of course equivalencies will be available from the Registrar’s Office after the official transcript has been evaluated.
The Registrar’s office will be responsible for informing the student’s advisor of any transfer credit awarded after it is posted to the Westminster transcript. Appeals regarding transfer equivalencies may be made to the Dean of Faculty.

For Current Westminster Students: Current Westminster students who wish to take courses at another institution and want to guarantee the transferability of the credit must have the prior approval of their advisor and the appropriate Department Chair (or the Associate Dean of Faculty). Individual departments have the right to set their own limits regarding the number and/or type of courses counting toward a major that may be transferred in by current students. Transfer Approval forms are available from the Registrar’s office.

In order for courses to be considered for transfer credit, the student must have an official college transcript of all coursework completed elsewhere mailed directly to the Registrar’s office. Under federal law, only the student can request that a college transcript be sent to Westminster. Courses being considered for transfer must also meet the following conditions:

- The institution from which the credits were earned must be an accredited institution of higher learning, as accredited by an established regional accrediting organization.
- The grades received for such credits must be a C or higher. Where the student earned a grade of CR, that student must be able to document that the course was passed with a C or better (or a C- from schools with a plus/minus grading system).
- For a student who has secured official prior approval on the Transfer Approval form, the course will be transferred in accordance with the stipulations on the form.
- For a student who has not secured official prior approval, the Associate Dean of Faculty, in consultation with the appropriate Department or Division Chair(s), will determine whether the course taken elsewhere is indeed comparable to a particular Westminster course. Courses that are not comparable to specific Westminster courses may be awarded departmental or divisional elective credit. A student not securing prior approval risks taking a course that will not count as he/she may have intended.
- If the course has not been previously evaluated, the student may need to provide additional information about the course, such as an official course description or course syllabus. An assessment will then be made to determine whether the course taken elsewhere is indeed comparable to a particular Westminster course or is eligible for elective credit. In any event, Westminster reserves the right to make the final determination as to the transferability of courses.
- The Registrar’s office will be responsible for informing a student’s advisor of any transfer credit awarded.

The grades for courses transferred into Westminster will not count toward the Westminster GPA. No credit will be awarded for developmental courses.

International Baccalaureate Credit: Westminster recognizes the rigor of the IB program and therefore awards college credit to students who have earned the IB diploma. Students who present a full IB diploma with a final total score of 28 points or better will be awarded a year’s worth (30 hours) of credit toward graduation. If a student presents a full IB diploma with a total score of 24 through 27, they will be awarded credit hours based on the following:
<table>
<thead>
<tr>
<th>IB Score</th>
<th>Minimum Westminster Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>28 points or above</td>
<td>30 hours</td>
</tr>
<tr>
<td>27 points</td>
<td>25 hours</td>
</tr>
<tr>
<td>26 points</td>
<td>20 hours</td>
</tr>
<tr>
<td>25 points</td>
<td>15 hours</td>
</tr>
<tr>
<td>24 points</td>
<td>10 hours</td>
</tr>
</tbody>
</table>

Specific course equivalencies and credit hours will be determined on an individual basis based on actual IB exams, scores, and major area of study, as determined by academic department chairs. Students for whom course equivalency does not equal to the total number of credit hours per the table above, will be awarded sufficient lower level interdivisional elective credit (IDV 299) to make up the difference. If a student does not present a full IB diploma, then credit may be awarded only for subjects in which the student has scored a five or higher on the final exam. If the student earns the equivalent of a C or higher (satisfactory performance or better) on the Theory of Knowledge exam, they will receive three hours of credit. Students who present a certificate of completion of the Creativity, Action and Service (CAS) component of the IB program will be awarded credit for completion of the graduation requirement to earn credit on one physical education activity course (i.e. 1 credit for PED A99) and credit for successful completion of LST 133 (1 credit).

No more than 30 hours of credit will be awarded for the combination of IB, AP, or CLEP.

Dual Enrollment and Dual Credit Programs
Westminster will treat credit in dual enrollment and dual credit programs offered by other institutions as transfer credit so long as it is presented on an official transcript from an accredited college or university with a grade of “C” or better earned. This credit will be counted toward Westminster’s general degree requirements; however, departmental evaluation will be required before it may be counted toward completion of a specific degree program. Thus, students seeking to transfer credit for dual enrollment/credit to Westminster may expect that credit will be counted toward undergraduate requirements subject to the College’s transfer policies and procedures; however, it is possible that not all credit will transfer toward a particular degree program. Students are encouraged to contact the appropriate department chair to determine if transfer is possible in individual cases.

Study Abroad and Off-Campus Programs
Students enrolled in affiliated or exchange programs in another country will receive the grade of “CR” (Credit) for all courses passed at the host institution. The titles of the courses, the grade of “CR”, and the credit hours will be listed on the student’s transcript. A notation will be included after the semester totals to indicate that the student was enrolled in a Westminster affiliated off-campus program along with the name and location of the institution at which the courses were completed. The grade of “CR” will not affect the student’s grade point average (GPA), and only grades of “CR” will be recorded on the Westminster transcript. A notation that the student was enrolled in an affiliated off-campus program will be recorded on the Westminster College transcript for those students who do not receive credit while studying abroad on an affiliated off-campus program.
For students interested in participating in the Chicago Urban Studies Program and the Washington Semester Program, grades and credit hours will be treated as follows: all credit hours earned in the above U.S. programs will transfer directly to Westminster College. Grades earned in the courses will be figured into the student’s GPA at Westminster. Students may elect to take one course Credit D-F subject to the policy stated in the college catalog.

International Transcript Policy
Westminster College will consider transfer credit so long as it is presented on an official transcript from an accredited college or university with the grade of “C” or better. The transcript may be delivered in person from the student, if it is presented in a sealed envelope with the seal signed by the granting institution. Keep in mind that photocopies and unofficial copies may be used for advising purposes only. If a student submits an original International Baccalaureate (IB) diploma, the Registrar’s Office will photocopy it, note that it has been copied from the original, and return the original to the students. The same policy applies to domestic as well as international students.

For international students who may be unable to produce an official transcript, advisors supported by the US Department of State may assist with this process. Education Advising / Information Centers around the world, together with additional information, can be found at www.educationusa.state.gov. Students should contact the Director of International Student Services for more information regarding international transcripts.

International students should be encouraged to bring with them to campus several individually sealed envelopes of transcripts from institutions attended in their home country. Official transcripts may be required for scholarships, internships, or other purposes and having them in their possession will avoid potential problems or delays in the future. Please note that official transcripts submitted to the Registrar’s Office for transfer evaluation become property of Westminster College and will not be returned to the student.

Summer School and Correspondence Courses
Students may elect to take courses for transfer credit from other accredited institutions during the summer or by correspondence with the prior approval of their advisors and the chair of the department concerned. Written approval is required and assures that the credit will be accepted for any course in which the student earns a grade of C or better.

All Westminster students who attempt course work at another college or university must request, in writing, that official copies of their transcripts be sent to the Office of the Registrar at Westminster. Credits earned elsewhere are entered on the student’s record upon receipt of an official transcript, but the grades for transferred courses are not used in computing the grade point average.
Missouri Reverse Transfer Program

The Missouri Reverse Transfer (MRT) program is a statewide initiative that will be available in Fall 2014, which will allow qualifying transfer students to earn an associate’s degree from a community college after they have matriculated to Westminster College. Students who meet certain requirements and are transferring to Westminster from a Missouri community college may opt into the program which will allow them to transfer Westminster courses credit back to the two-year college to complete the final requirements as set forth by the two-year college. For more information regarding MRT, please contact Kathy Neal, Missouri Reverse Transfer Coordinator for Westminster College at kathy.neal@westminster-mo.edu.

Articulation Agreements
Westminster College maintains articulation agreements with the following institutions:

- East Central College
- Georgia Perimeter Community College
- Grantham University
- Houston Community College
- Maricopa County Community Colleges
- Metropolitan Community College
- Moberly Area Community College
- St. Charles Community College

These agreements provide terms for Westminster for admissions and for Westminster to accept credit from these institutions in transfer.

Westminster also has entered into dual-degree agreements with the following institutions:

Goldfarb School of Nursing, Barnes-Jewish College (Dual-Degree Program in Nursing)
Logan College of Chiropractic (Dual-Degree Program in Chiropractic)
Missouri Science and Technology (Dual-Degree Engineering Program)
Washington University (Dual-Degree Engineering Program)

These agreements provide for course transfer between Westminster and these institutions for students to achieve degrees from both institutions.

Copies of agreements between Westminster and other institutions are attached.
East Central College / Westminster College
Memorandum of Understanding

East Central College and Westminster College (Westminster) hereby establish a memorandum of understanding (MOU) to facilitate student transfer from East Central College to Westminster.

General Provisions

The following information outlines a formal transfer articulation agreement between East Central College and Westminster College. By this agreement, these two institutions have identified the following common goals:

- To share a commitment to increasing opportunities for student access to and success in higher education;
- To assist prospective transfer students at East Central College to progress toward their baccalaureate degree goals at Westminster;
- To enable East Central College students to follow a course of study that allows them to begin appropriate upper division course work immediately upon transfer to Westminster;
- To minimize barriers to transfer and to increase the number of students who successfully complete the baccalaureate degree;
- To assure East Central College students that if they follow the terms of the approved transfer agreement, they are guaranteed admission to Westminster;
- To facilitate cooperation between the student success and advising offices and the transfer centers at their respective institutions;
- To assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures.

Terms of Agreement

This agreement becomes effective beginning in the Spring, 2014 semester and remains in force unless changed in writing by mutual agreement of both parties. Either institution may terminate this agreement for any reason by providing written notice before August 1 of the
academic year in which the transfer agreement shall terminate. Any East Central College student enrolled under this agreement as of the August 1 termination notice will have the agreement remain in force so long as a student remains continuously enrolled at Westminster College. No East Central College student may enroll under this agreement after the termination notice date. Any student enrolled prior to the termination date who discontinues their continuous enrollment at East Central College will lose their guaranteed admissions privileges at Westminster College.

The schools have developed transfer procedures to implement this agreement. To assure that the transfer articulation guarantee remains current, the respective parties to this understanding agree to consult regularly on issues of enrollment, articulation, and program change. Transfer Advising Guides for specific majors and general education requirements will be updated annually.

Transfer Elements

East Central College graduates with a minimum cumulative GPA of 2.0, courses numbered 100 and above, entering under the terms of this MOU are guaranteed admission into Westminster. However, students should be advised that some degree programs at Westminster might require a higher GPA for admission.

East Central College graduates will follow Westminster’s transfer process, and, therefore, must meet all applicable requirements and deadlines pertaining to admission, advising, registration, and payment of tuition and fees. They will abide by the policies and procedures, along with any revisions thereof that apply to all students from that institution.

In order to complete the baccalaureate program in a timely manner, students are advised to follow the transfer guide for the academic program they plan to pursue at Westminster. If the student intends to change his or her degree focus upon admission to Westminster, the student may be required to complete some lower division preparation work prior to beginning the program at Westminster.

Westminster College will waive most general education requirements for East Central College students who graduate with an A.A. degree from East Central College, with the exceptions of 1) WSM 102, 2) either a Tier I foreign languages course or a course from the Cultural Diversity and Global Interdependence context of New Foundations, 3) a Tier III course, and 4) one upper-level writing intensive course. Students without an A.A. degree who transfer to Westminster will have their General Education courses evaluated on a course-by-course basis and may be required to take any additional courses necessary to satisfy the General Education requirements at Westminster. However, if students have taken equivalent General Education courses at East Central College, these courses will be accepted toward satisfying General Education requirements at Westminster.

Courses from East Central College will generally be awarded lower-level credit at the 100 or 200 level, but credit for 300 or 400 level courses may be awarded by the Associate Dean of
Faculty, in consultation with the appropriate department chair, if the content of the course is equivalent to a Westminster 300 or 400 level course and the course taken at East Central College has at least one prerequisite. The grades received for such credits must be a C or higher. Where the student earned a grade of CR, that student must be able to document that the course was passed with a C or better. The course must be comparable to a course offered at Westminster in order for equivalent course credit to be awarded. Courses that are not comparable to specific Westminster courses may be awarded departmental or divisional (e.g. NSC, HUM, SSD) elective credit, if the course fits with our college-wide learning goals. Courses that meet the criteria for a New Foundations course will be awarded appropriate Tier credit if the course has a course equivalency with an existing Westminster course or can be determined to meet the college learning goals associated with a particular Tier context. If the course has not been previously evaluated for transfer from East Central College, the student may need to provide additional information about the course, such as an official course description or course syllabus. An assessment will then be made to determine whether the course taken elsewhere is indeed comparable to a particular Westminster course or is eligible for elective credit. In any event, Westminster reserves the right to make the final determination as to the transferability of courses.

Although there is no limit to the number of credits that can be transferred from East Central College to Westminster, transfer students must fulfill all of Westminster’s graduation requirements. That includes but is not limited to the following: complete at least 48 credit hours at Westminster, be certified by a department as having met the department’s requirement for a major, and complete Westminster’s General Education requirements. (Other graduation requirements are listed in the Westminster College Catalog).

Obligations of Agreement

Obligations of Westminster

Westminster will provide academic advising to East Central College students. Additionally, Westminster will provide materials, catalogs, and other information to East Central College advisors to facilitate understanding of Westminster’s academic requirements and academic programs. Westminster enrollment representatives will travel to the East Central College campus at least once per semester to meet with students.

Westminster may place East Central College students interested in attending Westminster on its mailing lists and invite the students to participate in cultural events, social activities, and presentations open to the public and occurring on campus.

If warranted by the student’s academic achievement and/or special talents, Westminster will inform the student of scholarship opportunities. An unlimited number of awards up to $8,000 will be awarded to East Central College associate’s degree graduates each year.
Obligations of East Central College

East Central College will provide Westminster with timely curriculum updates about the East Central College curriculum.

East Central College will provide dates for Westminster admissions representatives to visit the East Central College campus.

East Central College will provide Westminster recruiting materials to East Central College students and advertise this agreement in appropriate publications.

Joint Obligations

East Central College and Westminster will develop and support activities that encourage interaction among their faculties and students.

East Central College and Westminster agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of transfer arrangements, and promote effective cooperation between the two institutions. The institutions will exchange admission, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws.

East Central College and Westminster will work together on recruitment efforts to help students to transfer from East Central College to Westminster or vice-versa and that recruiting materials from both institutions will indicate the existence of this MOU.

Students transferring to Westminster or vice-versa will receive academic advising from both East Central College and Westminster, assisting students in timely degree completion.

East Central College and Westminster will work together to identify scholarship opportunities for East Central College students at Westminster.

Information about this MOU will be available at both institutions and on both institutions’ websites.

East Central College and Westminster agree to provide direct links between their institutional websites, indicating the existence of this MOU.
Signatures

East Central College and Westminster College hereby enter into this memorandum of understanding leading from the Associate degree to the Bachelor of Arts degree.

Dr. Jon Bauer  
President  
East Central College  

4/30/14  
Date

George B. Forsythe  
President  
Westminster College  

April 24, 2014  
Date
Georgia Perimeter College/Westminster College
Transfer Admission Guarantee

I. General Provisions of the Guarantee

The following information outlines an admission guarantee between Georgia Perimeter College and Westminster College. This guarantee will be reviewed on a biannual basis by Georgia Perimeter College and Westminster College during October and reconfirmed for the next academic period.

1.1 The Transfer Admission Guarantee will be in effect starting Spring Semester 2012.
1.2 GPC students who fulfill the criteria listed below are guaranteed admission to Westminster College.
1.3 The guarantee assures general admission to Westminster College but not necessarily admission to a specific major.

II. Conditions of the Guarantee

To qualify for the Transfer Admission Guarantee, students must:

2.1 Complete an Intent to Transfer Form and have it signed by a GPC TAG counselor.
2.2 Submit the Undergraduate Application for Admission to Westminster College during the last semester at GPC prior to completion of the associate degree and before the end of Westminster College’s application filing period for acceptance.
2.3 Complete, with C grades or better, the English composition and mathematics courses required for admission at least two semesters preceding the term the student plans to transfer to Westminster College.
2.4 Complete an associate’s degree at GPC with at least 60 Westminster College transferable semester credits satisfying all areas of GPC’s core curriculum with C grades or better.
2.5 Complete the last 30 of their 60 or more Westminster College transferable units at GPC.
2.6 Earn a minimum cumulative GPA of 2.5 in transferable course work.

III. Evaluation and Review

Georgia Perimeter College and Westminster College will form an oversight committee charged with evaluation and review of this agreement. This committee will meet on a biannual basis. Westminster College will share information on the progress of students who transfer from GPC for tracking purposes. This agreement will remain in effect for two years however; either institution may terminate this agreement for any reason by
providing written notice before January 1 of the calendar year in which the transfer agreement shall terminate. Any GPC students enrolled under this agreement as of the January 1\textsuperscript{st} termination notice will have the agreement remain in force so long as a student remains continuously enrolled at GPC. No GPC students may enroll under this agreement after the termination notice date. Any students enrolled prior to the termination date who discontinue their continuous enrollment at GPC will lead to immediate severance of their admissions privileges at Westminster College.

Dr. Anthony Tricoli  
President  
Georgia Perimeter College

Dr. George B. Forsythe  
President  
Westminster College
TRANSFER AGREEMENT

BETWEEN GRANTHAM UNIVERSITY

AND

WESTMINSTER COLLEGE
I. Purpose

The purpose of this Transfer Agreement between Grantham University (GU) and Westminster College (WCMO) is to facilitate our students’ progress toward their educational and career goals by simplifying the transfer of academic credits between the two institutions. This document establishes transfer criteria for undergraduate credit courses earned at either Grantham University or Westminster College that can be utilized to earn a degree at either institution.

II. Background, Accreditation and Licensure

Grantham University is accredited by the Accrediting Commission of the Distance Education and Training Council (DETC), 1601 18th Street, N.W., Washington, DC 20009 (www.detc.org). DETC is listed by the U.S. Department of Education as a nationally recognized accrediting agency. DETC is a recognized member of the Council for Higher Education Accreditation (CHEA), One DuPont Circle NW, Suite 510, Washington, DC 20036 (www.chea.org). Grantham University is licensed as an institution of higher education by the State of Louisiana Board of Regents. Also, Grantham University is certified to operate by the Missouri Department of Higher Education.

Grantham University is listed with the American Council of Education (ACE), One DuPont Circle NW, Washington, DC 20036 – see:

http://www.acenet.edu/resources/memberdirectory/members.cfm

Westminster College is accredited by The Higher Learning Commission of the North Central Association of College and Schools (NCACS), 30 North LaSalle Street, Suite 2400, Chicago, IL 60602 (www.ncahigherlearningcommission.org).
III. The Transfer Agreement

Grantham University and Westminster College each formally recognize the professional integrity and academic stature of the other. Both institutions view the other as an active educational partner, committed to providing greater educational opportunities and services for students transferring between these institutions. This commitment strongly supports the concept of seamless transfer that embraces the principle that transfer students should not be required to repeat competencies already achieved. Residency requirements remain in effect for each institution as published in its respective college catalog.

GU and WCMO enter into this agreement in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning. Each institution, furthermore, is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors.

IV. Equivalent Courses

Grantham University and Westminster College recognize the courses that are listed on Appendix A of this Agreement as equivalent and will accept them for equivalent general education, major courses, prerequisites or electives as indicated.

V. Length of Agreement

This Transfer Agreement as entered by GU and WCMO in perpetuity or until it is discontinued by either educational partner by submitting written notification to the other partner one (1) year prior to the identified cancellation date in order to protect all students transferring between these institutions.

VI. Changes to Term(s) of the Agreement

This Agreement will remain in force until such time as the curriculum of a degree program changes or other admissions practices change or either GU or WCMO requests a reconsideration of one (1) or more points.
There are to be no changes to the terms of this Agreement or to the ADDENDUM without a written change signed by the respective officers of each institution in authority to execute such changes any disputes arising under this Agreement will be resolved the institution to which credits are being transferred.

VII. Communication

Each institution may refer to this Agreement in its respective literature including its web site provided that it does not violate the business standards policy of its accrediting body.

VIII. Commitment

Grantham University and Westminster College are committed to serve our students and use technology to facilitate the transfer of students between both institutions. Students participating in the program must meet all criteria for admission to either Grantham University or Westminster College and comply with all requirements in the awarding of a degree. This Transfer Agreement is signed this 2 day of December, 2009 between Grantham University and Westminster College.

Grantham University

Dr. Cynthia Hoss
Printed Name
Provost/Chief Academic Officer
Title

Westminster College

George B. Forsythe
Printed Name
President
Title
## Appendix A

<table>
<thead>
<tr>
<th>Grantham University Course(s)</th>
<th>Westminster College</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS192 Programming Essentials</td>
<td>CSC104 Programming Logic and Design</td>
</tr>
<tr>
<td>CS265 Programming in C++</td>
<td>CSC111 Fundamentals of Computer Science I</td>
</tr>
<tr>
<td>CS133 Computer Information Systems</td>
<td>CSC201 Introduction to Digital Systems</td>
</tr>
<tr>
<td>CS221 Principles of Web Design</td>
<td>CSC250 Web Page Design, Aesthetics and Interaction</td>
</tr>
<tr>
<td>CS216 Computer Networks</td>
<td>CSC232 Computer Networking</td>
</tr>
<tr>
<td>CS212 Programming in Visual Basic</td>
<td>CSC205 Visual Basic Programming</td>
</tr>
<tr>
<td>CS425 Algorithm Development</td>
<td>CSC211 Fundamentals of Computer Science II</td>
</tr>
<tr>
<td>CS386 Systems Architecture</td>
<td>CSC314 Advanced Digital Systems</td>
</tr>
<tr>
<td>CS371 Database Design</td>
<td>CSC327 Database Management Systems</td>
</tr>
<tr>
<td>CS336 Systems Analysis &amp; Design</td>
<td>CSC350 Systems Analysis and Design</td>
</tr>
<tr>
<td>CS200 Programming in Java</td>
<td>CSC390 Object-Oriented Programming</td>
</tr>
<tr>
<td>CS380 SQL Programming</td>
<td>CSC427 Client Server and Web-based Programming</td>
</tr>
<tr>
<td>MA330 Decision Science I</td>
<td>MAT114 Elementary Statistics</td>
</tr>
<tr>
<td>MA302 Calculus</td>
<td>MAT114 Calculus I</td>
</tr>
<tr>
<td>MA312 Calculus II</td>
<td>MAT214 Calculus II</td>
</tr>
<tr>
<td>MA335 Decision Science II</td>
<td>MAT313 Mathematical Probability and Statistics</td>
</tr>
</tbody>
</table>
AGREEMENT

THIS AMENDMENT TO THE AGREEMENT (this “Amendment”) is made effective as of November 21, 2014 by Westminster College and Grantham University

RECITALS

WHEREAS, Westminster College and Grantham University entered into that certain Agreement dated December 02, 2009

WHEREAS, Westminster College and Grantham University now desire to amend the December 2, 2009 Agreement by substitution of the New Appendix A Dated November 21, 2014 for the Appendix A dated December 2, 2009 so as to make additional Courses subject to the Agreement.

NOW THEREFORE, in consideration of the mutual benefits and obligations contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Capitalized terms used herein and to otherwise defined shall have the meanings set forth for such terms in the Agreement.
2. Appendix A of December 2, 2009 is hereby amended by substituting the new courses set forth on the Appendix A – November 21, 2014 of effective Date attached hereto.
3. Except as otherwise provided herein, the terms of the Agreement are unchanged by this Amendment.

For: Westminster College
    501 Westminster Avenue
    Fulton, MO 65251

Attn: George B. Forsythe, Ph.D.
    President of the College

For: Grantham University, Inc.
    16025 W 113TH Street
    Lenexa, KS 66219

Attn: Marilyn Bartels, Ph.D.
    Provost

The duly authorized representatives of the parties executed this Articulation Agreement effective as of the EFFECTIVE DATE

Westminster College

By: [Signature]
    George B. Forsythe, Ph.D.
    President of the College

Date: November 21, 2014
Email: barney.forsythe@westminster-mo.edu
Phone: 573-592-5315
Fax: 573-592-5140

By: [Signature]
    Carolyn Perry, Ph.D.
    Senior Vice President of the College and Dean of Faculty

Date: \[Signature\]
Email: cpeery@westminster-mo.edu
Phone: 573-592-5212
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Grantham University

By: [Signature]
    Marilyn Bartels, Ph.D.
    Provost

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AMENDED APPENDIX A

(NOVEMBER 21, 2014)
New Foundations General Education Requirements

The New Foundations Program is the general education component of Westminster College's degree programs. It reflects Westminster's commitment to liberal learning in the arts and sciences, meaning that Westminster is dedicated to educating a student broadly by requiring courses that explore the scientific, historical, cultural, social, ethical, and aesthetic contexts in which we live.

Courses in the Westminster General Education Program are organized into three tiers: Tier I, the Foundational Tier; Tier II, the Contexts Tier; and Tier III, the Integrative Tier. The tiered structure imposes a developmental order on the course work of students that encourages maximum intellectual growth at each stage.

### Westminster College

#### Tier I  The Foundational Tier

<table>
<thead>
<tr>
<th>Class #</th>
<th>Westminster Course Name</th>
<th>Equivalent Course at Grantham University</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 103</td>
<td>Academic Writing</td>
<td>EN102 English Composition II</td>
</tr>
<tr>
<td>MAT 114 or MAT 124</td>
<td>Statistics Calculus I</td>
<td>MA335 Mathematical Statistics II MA302 Calculus I (4 credits only. Will be accepted for Tier I credit. Acceptability for major requirements should be checked with individual departments.)</td>
</tr>
<tr>
<td>FRE 101 or GBR 101 or GRE 101 or LAT 101 or SPA 101</td>
<td>Elementary French I Elementary German I Ancient Greek I Elementary Latin I Elementary Spanish I</td>
<td>4 hrs. 4 hrs. 4 hrs. 4 hrs. 4 hrs.</td>
</tr>
<tr>
<td>WSM 101 or WSM 102</td>
<td>Westminster Seminar Transfer Student Westminster Seminar</td>
<td>3 hrs. 1 hrs. The Seminar must be taken at Westminster.</td>
</tr>
</tbody>
</table>

#### Tier II  The Contexts Tier

**Scientific Inquiry -- Two courses, one with a lab section (Lab indicated with *)

<table>
<thead>
<tr>
<th>Class #</th>
<th>Westminster Course Name</th>
<th>Equivalent Course at Grantham University</th>
</tr>
</thead>
<tbody>
<tr>
<td>AST 211</td>
<td>Astronomy</td>
<td></td>
</tr>
<tr>
<td>BIO 105</td>
<td>Essentials of Biology</td>
<td></td>
</tr>
<tr>
<td>BIO 107</td>
<td>Intro to Human Biology*</td>
<td></td>
</tr>
<tr>
<td>BIO 108</td>
<td>Intro to Biological Principles*</td>
<td></td>
</tr>
<tr>
<td>BIO 114/115</td>
<td>Biological Processes*</td>
<td>4 hrs. 4 hrs.</td>
</tr>
<tr>
<td>BIO 124/125</td>
<td>Biodiversity*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>BIO 201</td>
<td>Evolution</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>BIO 211</td>
<td>Insects &amp; Human Affairs</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>CHM 105/106</td>
<td>Intro to Chemistry*</td>
<td>4 hrs. CH201 Chemistry &amp; Society</td>
</tr>
<tr>
<td>CHM 114/115</td>
<td>General Chemistry I*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>CHM 124/125</td>
<td>General Chemistry II*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>ENV 105</td>
<td>Intro to Environmental Science</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>GEO 108</td>
<td>Intro to Physical Geology*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>GEO 110</td>
<td>Earth Systems*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>GEO 116</td>
<td>Environmental Geology*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>ITY 177</td>
<td>Foundations of Information Technology Science</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHY 105</td>
<td>Intro to Physics</td>
<td>3 hrs. PH201 Physics Concepts &amp; Connections (4 hrs.--Lab)</td>
</tr>
<tr>
<td>PHY 201</td>
<td>Physics I*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>PHY 212</td>
<td>Physics II*</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>SCI LAB</td>
<td>Other (lab) courses that will fulfill this context</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>OTH SCI</td>
<td>Other (non-lab) courses that will fulfill this context</td>
<td>3 hrs. GS103 Intro to Physical Science</td>
</tr>
</tbody>
</table>
## Tier II: The Contexts Tier (Continued)

**Historical Perspectives — Two courses required**

<table>
<thead>
<tr>
<th>Class #</th>
<th>Westminster Course Name</th>
<th>Equivalent Course at Grandum University</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLA 227</td>
<td>Greek Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>CLA 228</td>
<td>Roman Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 101</td>
<td>British History to 1800</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 102</td>
<td>Survey of British History from 1800</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 103</td>
<td>History of the US to 1890</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 104</td>
<td>History of the US since 1890</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 105</td>
<td>Western Civilization I</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 106</td>
<td>Western Civilization II</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 109</td>
<td>World History I</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 110</td>
<td>World History II</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS PER</td>
<td>Other courses that will fulfill this context</td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>

**Fundamental Questions — One course required**

<table>
<thead>
<tr>
<th>Class #</th>
<th>Westminster Course Name</th>
<th>Equivalent Course at Grandum University</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL 101</td>
<td>Intro to Philosophy</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHL 212</td>
<td>Intro to Ethics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHL 221</td>
<td>History of Ancient &amp; Medieval Philosophy</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHL 222</td>
<td>History of Modern Philosophy</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHL 242</td>
<td>Biomedical Ethics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHL 244</td>
<td>Business Ethics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHL 246</td>
<td>Environmental Ethics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>POL 205</td>
<td>Intro to Political Theory</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>REL 101</td>
<td>Intro to the Bible</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>WGS 210</td>
<td>Intro to Women’s Studies</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>FND QSV</td>
<td>Other courses that will fulfill this context</td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>

**Artistic Expression & Critical Appreciation — Two courses required, one of which must be a Literature course.**

<table>
<thead>
<tr>
<th>Class #</th>
<th>Westminster Course Name</th>
<th>Equivalent Course at Grandum University</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLA 215</td>
<td>Mythology</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 204</td>
<td>Intro to Literature</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 205</td>
<td>British Literature to 1800</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 206</td>
<td>British Literature since 1800</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 238</td>
<td>American Lit to the Civil War</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 239</td>
<td>American Lit since the Civil War</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 248</td>
<td>World Literature to 1600</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 249</td>
<td>World Literature since 1600</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>FRE 280</td>
<td>Intro to French Literature</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>GER 204</td>
<td>Intermediate German I</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>LAT 204</td>
<td>Intermediate Latin I</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>AEX LIT'</td>
<td>Other (literature) courses that will fulfill this context</td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>

**Non-Literature Classes:**

- ART 230  Survey of Western Art I  3 hrs.
- ART 231  Survey of Western Art II  3 hrs.
- ENG 275  Intro to Creative Writing  3 hrs.
- FAR 215  Art of the Film  3 hrs.
- MUS 105  Fundamentals of Music  3 hrs.
- MUS 106  Theory & Practice Musical Expression & Performance  3 hrs.
- MUS 203  Music in the Western World  3 hrs.
- RES 208  Creative Movement & Rhythms  3 hrs.
- AEX NLT  Other (non-lit) courses that will fulfill this context  3 hrs.
### Tier II

**The Contexts Tier (Continued)**

Human Behavior & Social Institutions – Three courses required, from three different disciplines

<table>
<thead>
<tr>
<th>Class #</th>
<th>Westminster Course Name</th>
<th>Equivalent Course at Grantham University</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN 110</td>
<td>Intro to Economics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ECN 211</td>
<td>Principles of Macroeconomics</td>
<td>3 hrs. BA206 Macroeconomics</td>
</tr>
<tr>
<td>ECN 212</td>
<td>Principles of Microeconomics</td>
<td>3 hrs. BA201 Microeconomics</td>
</tr>
<tr>
<td>EDU 230</td>
<td>Child Growth &amp; Development</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ENG 230</td>
<td>Intro to Linguistics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>LST 201</td>
<td>Leadership Theories &amp; Practice</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HES 261</td>
<td>Intro to Epidemiology</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>POL 112</td>
<td>Intro to Political Science</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>POL 211</td>
<td>American Government &amp; Politics</td>
<td>3 hrs. GP210 American Government I</td>
</tr>
<tr>
<td>PSY 112</td>
<td>Psychology as a Natural Science</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PSY 113</td>
<td>Psychology as a Social Science</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SCA 111</td>
<td>Intro to Sociology</td>
<td>3 hrs. SO101/105 Intro to Sociology I &amp; II (6 hrs.)</td>
</tr>
<tr>
<td>SCA 115</td>
<td>Cultural Anthropology</td>
<td>3 hrs. SO203 Social Anthropology</td>
</tr>
<tr>
<td>GOG 101</td>
<td>Intro to Geography</td>
<td>3 hrs. SS106 Geography</td>
</tr>
<tr>
<td>HBH SOC</td>
<td>Other courses that will fulfill this context</td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>

Cultural Diversity & Global Interdependence – Two classes, one cultural or language course, and one non-western course.

<table>
<thead>
<tr>
<th>Class #</th>
<th>Westminster Course Name</th>
<th>Equivalent Course at Grantham University</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 320/321</td>
<td>Biology in Belize</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>FRE 102</td>
<td>Elementary French II</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>FRE 203</td>
<td>Intermediate French I</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>GER 102</td>
<td>Elementary German II</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>GER 203</td>
<td>Intermediate German</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>GRE 102</td>
<td>Ancient Greek II</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>HIS 267</td>
<td>Latin American History &amp; Culture</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HUM 277</td>
<td>Spanish Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HUM 278</td>
<td>Latin American Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HUM 294</td>
<td>Intro to the French-Speaking World</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>LAT 102</td>
<td>Elementary Latin</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>LAT 203</td>
<td>Intermediate Latin</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SPA 102</td>
<td>Elementary Spanish II</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>SPA 203</td>
<td>Intermediate Spanish</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SPA 377</td>
<td>Spanish Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SPA 378</td>
<td>Latin American Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>LAN CLT</td>
<td>Other courses that will fulfill this context</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ASN 201</td>
<td>Asian Studies</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>BIO 216/316</td>
<td>East African Orientation &amp; Off-Campus Trip</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>HIS 250</td>
<td>Modern East Asia</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 267</td>
<td>Latin American History &amp; Culture</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 279</td>
<td>African Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HUM 278</td>
<td>Latin American Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HUM 294</td>
<td>Intro to the French Speaking World</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>INT 201</td>
<td>Intro to International Studies</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>HIS 249</td>
<td>Intro to Global Public Health</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PHL 102</td>
<td>World Religions</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>POL 212</td>
<td>Intro to International Politics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>REL 102</td>
<td>World Religions</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SCA 201</td>
<td>Intro to International Studies</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SCA 239</td>
<td>Specific Cultures &amp; Civilizations</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SEC 201</td>
<td>Intro to Security Studies</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>SPA 378</td>
<td>Latin American Civilization</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>LAN NWS</td>
<td>Other courses that will fulfill this context</td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>
## Tier III  The Integrative Tier

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>One upper level course integrating multiple disciplines.</td>
<td>3 hrs.</td>
<td>This course must be taken at Westminster as a Junior or Senior.</td>
</tr>
</tbody>
</table>

### Other Requirements:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>122 hours of credit, with a minimum GPA of 2.00</td>
<td>There is no limit on the number of transfer credit hours which may be applied to this requirement.</td>
</tr>
<tr>
<td>Students must accrue 48 credits as a full-time Westminster student, which time must include the two semesters immediately preceding graduation.</td>
<td></td>
</tr>
<tr>
<td>Students must be certified by at least one department or program as having met the requirements for a major.</td>
<td></td>
</tr>
<tr>
<td>Three classes classified as &quot;Writing Intensive&quot;, as designated in each semester's schedule of classes. At least one class must be upper level.</td>
<td>These classes must be taken at Westminster.</td>
</tr>
<tr>
<td>One physical education activity course. (Or participation in a varsity sport.)</td>
<td></td>
</tr>
<tr>
<td>One upper level class outside the academic division in which the student's major resides.</td>
<td>This class must be taken at Westminster.</td>
</tr>
</tbody>
</table>

### Note:

These equivalencies are subject to change upon review by the faculty, or by the Associate Dean of Faculty.

### Key

- **I-AWR** – Academic Writing
- **I-FLG** – Tier I Foreign Language
- **I-MAT** – Tier I Math
- **I-WSM** – Westminster Seminar
- **II-AEX** – Artistic Expression & Critical Appreciation
- **II-CLT** – Cultural Diversity & Global Interdependence, Language & Culture
- **II-NWS** – Cultural Diversity & Global Interdependence, Non-Western
- **II-FND** – Fundamental Questions & Values
- **II-HIS** – Historical Perspectives
- **II-HBI** – Human Behavior & Social Institutions
- **II-SCI** – Scientific Inquiry
- **PE** – Physical Education
St. Charles Community College / Westminster College
Memorandum of Understanding

St. Charles Community College (St. Charles CC) and Westminster College (Westminster) hereby establish a memorandum of understanding (MOU) to facilitate student transfer from St. Charles CC to Westminster.

General Provisions

The following information outlines a formal transfer articulation agreement between St. Charles Community College and Westminster College. By this agreement, these two institutions have identified the following common goals:

- To share a commitment to increasing opportunities for student access to and success in higher education;
- To assist prospective transfer students at St. Charles CC to progress toward their baccalaureate degree goals at Westminster;
- To enable St. Charles CC students to follow a course of study that allows them to begin appropriate upper division course work immediately upon transfer to Westminster;
- To minimize barriers to transfer and to increase the number of students who successfully complete the baccalaureate degree;
- To assure St. Charles CC students that if they follow the terms of the approved transfer agreement, they are guaranteed admission to Westminster;
- To facilitate cooperation between the student success and advising offices and the transfer centers at their respective institutions;
- To assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures.

Terms of Agreement

This agreement becomes effective beginning in the Spring, 2014 semester and remains in force unless changed in writing by mutual agreement of both parties. Either institution may terminate this agreement for any reason by providing written notice before August 1 of the
academic year in which the transfer agreement shall terminate. Any St. Charles Community College student enrolled under this agreement as of the August 1 termination notice will have the agreement remain in force so long as a student remains continuously enrolled at Westminster College. No St. Charles Community College student may enroll under this agreement after the termination notice date. Any student enrolled prior to the termination date who discontinues their continuous enrollment at St. Charles Community College will lose their guaranteed admissions privileges at Westminster College.

The schools have developed transfer procedures to implement this agreement. To assure that the transfer articulation guarantee remains current, the respective parties to this understanding agree to consult regularly on issues of enrollment, articulation, and program change. Transfer Advising Guides for specific majors and general education requirements will be updated annually.

Transfer Elements

St. Charles CC graduates with a minimum cumulative GPA of 2.0, courses numbered 100 and above, entering under the terms of this MOU are guaranteed admission into Westminster. However, students should be advised that some degree programs at Westminster might require a higher GPA for admission.

St. Charles CC graduates will follow Westminster’s transfer process, and, therefore, must meet all applicable requirements and deadlines pertaining to admission, advising, registration, and payment of tuition and fees. They will abide by the policies and procedures, along with any revisions thereof that apply to all students from that institution.

In order to complete the baccalaureate program in a timely manner, students are advised to follow the transfer guide for the academic program they plan to pursue at Westminster. If the student intends to change his or her degree focus upon admission to Westminster, the student may be required to complete some lower division preparation work prior to beginning the program at Westminster.

Students who transfer to Westminster will have their General Education courses evaluated on a course-by-course basis and may be required to take any additional courses necessary to satisfy the General Education requirements at Westminster. However, if students have taken equivalent General Education courses at St. Charles CC, these courses will be accepted toward satisfying General Education requirements at Westminster.

St. Charles CC students who plan to transfer to Westminster may complete any remaining General Education coursework through courses taken at St. Charles CC or at Westminster.

Courses from St. Charles CC will generally be awarded lower-level credit at the 100 or 200 level, but credit for 300 or 400 level courses may be awarded by the Associate Dean of Faculty, in consultation with the appropriate department chair, if the content of the course is equivalent to a Westminster 300 or 400 level course and the course taken at St. Charles CC has at least one prerequisite. The grades received for such credits must be a C or higher.
Where the student earned a grade of CR, that student must be able to document that the course was passed with a C or better. The course must be comparable to a course offered at Westminster in order for equivalent course credit to be awarded. Courses that are not comparable to specific Westminster courses may be awarded departmental or divisional (e.g. NSC, HUM, SSI) elective credit, if the course fits with our college-wide learning goals. Courses that meet the criteria for a Westminster General Education course will be awarded appropriate credit. If the course has not been previously evaluated for transfer from St. Charles CC, the student may need to provide additional information about the course, such as an official course description or course syllabus. An assessment will then be made to determine whether the course taken elsewhere is indeed comparable to a particular Westminster course or is eligible for elective credit. In any event, Westminster reserves the right to make the final determination as to the transferability of courses.

Although there is no limit to the number of credits that can be transferred from St. Charles CC to Westminster, transfer students must fulfill all of Westminster’s graduation requirements. That includes but is not limited to the following: complete at least 48 credit hours at Westminster, be certified by a department as having met the department’s requirement for a major, and complete Westminster’s General Education requirements. (Other graduation requirements are listed in the Westminster College Catalog).

Obligations of Agreement

Obligations of Westminster

Westminster will provide academic advising to St. Charles CC students. Additionally, Westminster will provide materials, catalogs, and other information to St. Charles CC advisors to facilitate understanding of Westminster’s academic requirements and academic programs. Westminster enrollment representatives will travel to the St. Charles CC campus at least once per semester to meet with students.

Westminster may place St. Charles CC students interested in attending Westminster on its mailing lists and invite the students to participate in cultural events, social activities, and presentations open to the public and occurring on campus.

If warranted by the student’s academic achievement and/or special talents, Westminster will inform the student of scholarship opportunities. An unlimited number of awards up to $8,000 will be awarded to St. Charles CC associate’s degree graduates each year.

Obligations of St. Charles CC

St. Charles CC will provide Westminster with timely curriculum updates about the St. Charles CC curriculum.

St. Charles CC will provide dates for Westminster admissions representatives to visit the St. Charles CC campus.
St. Charles CC will provide Westminster recruiting materials to St. Charles CC students and advertise this agreement in appropriate publications.

Joint Obligations

St. Charles CC and Westminster will develop and support activities that encourage interaction among their faculties and students.

St. Charles CC and Westminster agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of transfer arrangements, and promote effective cooperation between the two institutions. The institutions will exchange admission, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws.

St. Charles CC and Westminster will work together on recruitment efforts to help students to transfer from St. Charles CC to Westminster or vice-versa and that recruiting materials from both institutions will indicate the existence of this MOU.

Students transferring to Westminster or vice-versa will receive academic advising from both St. Charles CC and Westminster, assisting students in timely degree completion.

St. Charles CC and Westminster will work together to identify scholarship opportunities for St. Charles CC students at Westminster.

Information about this MOU will be available at both institutions and on both institutions' websites.

St. Charles CC and Westminster agree to provide direct links between their institutional websites, indicating the existence of this MOU.

Signatures

St. Charles Community College and Westminster College hereby enter into this memorandum of understanding leading from the Associate degree to the Bachelor of Arts degree.

Dr. Michael Dompiere
Assistant Vice-President for Academic
And Student Affairs
St. Charles Community College

[Signature]
Date: 9/13/2012

Dr. George B. Forsythe
President
Westminster College

[Signature]
Date: September 12, 2013
Houston Community College / Westminster College
Memorandum of Understanding

Houston Community College (HCC) and Westminster College (Westminster) hereby establish a memorandum of understanding (MOU) to facilitate student transfer from HCC to Westminster.

General Provisions

The following information outlines a formal transfer articulation agreement between HCC and Westminster College. By this agreement, these two institutions have identified the following common goals:

- To share a commitment to increasing opportunities for student access to and success in higher education;
- To assist prospective transfer students at HCC to progress toward their baccalaureate degree goals at Westminster;
- To enable HCC students to follow a course of study that allows them to begin appropriate upper division course work immediately upon transfer to Westminster;
- To minimize barriers to transfer and to increase the number of students who successfully complete the baccalaureate degree;
- To assure HCC students that if they follow the terms of the approved transfer agreement, they are guaranteed admission to Westminster;
- To facilitate cooperation between the student success and advising offices and the transfer centers at their respective institutions;
- To assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures.

Terms of Agreement

This agreement becomes effective beginning in the Spring, 2014 semester and remains in force unless changed in writing by mutual agreement of both parties. Either institution may
terminate this agreement for any reason by providing written notice before August 1 of the academic year in which the transfer agreement shall terminate. Any HCC student enrolled under this agreement as of the August 1 termination notice will have the agreement remain in force so long as a student remains continuously enrolled at Westminster College. No HCC student may enroll under this agreement after the termination notice date. Any student enrolled prior to the termination date who discontinues their continuous enrollment at HCC will lose their guaranteed admissions privileges at Westminster College.

The schools have developed transfer procedures to implement this agreement. To assure that the transfer articulation guarantee remains current, the respective parties to this understanding agree to consult regularly on issues of enrollment, articulation, and program change. Transfer Advising Guides for specific majors and general education requirements will be updated annually.

Transfer Elements

HCC graduates with a minimum cumulative GPA of 2.0, courses numbered 100 and above, entering under the terms of this MOU are guaranteed admission into Westminster. However, students should be advised that some degree programs at Westminster might require a higher GPA for admission.

HCC graduates will follow Westminster’s transfer process, and, therefore, must meet all applicable requirements and deadlines pertaining to admission, advising, registration, and payment of tuition and fees. They will abide by the policies and procedures, along with any revisions thereof that apply to all students from that institution.

In order to complete the baccalaureate program in a timely manner, students are advised to follow the transfer guide for the academic program they plan to pursue at Westminster. If the student intends to change his or her degree focus upon admission to Westminster, the student may be required to complete some lower division preparation work prior to beginning the program at Westminster.

Students who transfer to Westminster will have their General Education courses evaluated on a course-by-course basis and may be required to take any additional courses necessary to satisfy the General Education requirements at Westminster. However, if students have taken equivalent General Education courses at HCC, these courses will be accepted toward satisfying General Education requirements at Westminster.

HCC students who plan to transfer to Westminster may complete any remaining General Education coursework through courses taken at HCC or at Westminster.

Courses from HCC will generally be awarded lower-level credit at the 100 or 200 level, but credit for 300 or 400 level courses may be awarded by the Associate Dean of Faculty, in consultation with the appropriate department chair, if the content of the course is equivalent to a Westminster 300 or 400 level course and the course taken at HCC has at least one prerequisite. The grades received for such credits must be a C or higher. Where the student
earned a grade of CR, that student must be able to document that the course was passed with a C or better. The course must be comparable to a course offered at Westminster in order for equivalent course credit to be awarded. Courses that are not comparable to specific Westminster courses may be awarded departmental or divisional (e.g. NSC, HUM, SSI) elective credit, if the course fits with our college-wide learning goals. Courses that meet the criteria for a Westminster General Education course will be awarded appropriate credit. If the course has not been previously evaluated for transfer from HCC, the student may need to provide additional information about the course, such as an official course description or course syllabus. An assessment will then be made to determine whether the course taken elsewhere is indeed comparable to a particular Westminster course or is eligible for elective credit. In any event, Westminster reserves the right to make the final determination as to the transferability of courses.

Although there is no limit to the number of credits that can be transferred from HCC to Westminster, transfer students must fulfill all of Westminster’s graduation requirements. That includes but is not limited to the following: complete at least 48 credit hours at Westminster, be certified by a department as having met the department’s requirement for a major, and complete Westminster’s General Education requirements. (Other graduation requirements are listed in the Westminster College Catalog).

Obligations of Agreement

Obligations of Westminster

Westminster will provide academic advising to HCC students. Additionally, Westminster will provide materials, catalogs, and other information to HCC advisors to facilitate understanding of Westminster’s academic requirements and academic programs. Westminster enrollment representatives will travel to the HCC campus at least once per semester to meet with students.

Westminster may place HCC students interested in attending Westminster on its mailing lists and invite the students to participate in cultural events, social activities, and presentations open to the public and occurring on campus.

If warranted by the student’s academic achievement and/or special talents, Westminster will inform the student of scholarship opportunities. An unlimited number of awards up to $8,000 will be awarded to HCC associate’s degree graduates each year.

Obligations of HCC

HCC will provide Westminster with timely curriculum updates about the HCC curriculum.

HCC will provide dates for Westminster admissions representatives to visit the HCC campus.
HCC will provide Westminster recruiting materials to HCC students and advertise this agreement in appropriate publications.

Joint Obligations

HCC and Westminster will develop and support activities that encourage interaction among their faculties and students.

HCC and Westminster agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of transfer arrangements, and promote effective cooperation between the two institutions. The institutions will exchange admission, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws.

HCC and Westminster will work together on recruitment efforts to help students to transfer from HCC to Westminster or vice-versa and that recruiting materials from both institutions will indicate the existence of this MOU.

Students transferring to Westminster or vice-versa will receive academic advising from both HCC and Westminster, assisting students in timely degree completion.

HCC and Westminster will work together to identify scholarship opportunities for HCC students at Westminster.

Information about this MOU will be available at both institutions and on both institutions’ websites.

HCC and Westminster agree to provide direct links between their institutional websites, indicating the existence of this MOU.

Signatures

HCC and Westminster College hereby enter into this memorandum of understanding leading from the Associate degree to the Bachelor of Arts degree.

[Signature]

MARK W. TENGLETZ
DIRECTOR INSTRUCTIONAL QUALITY
Houston Community College

[Signature]

George B. Forsythe, Ph.D
President
Westminster College

10-2-13

[Signature]

October 3, 2013

Date

Date
Metropolitan Community Colleges / Westminster College
Transfer Articulation Agreement

This Transfer Articulation Agreement (Agreement) is by and between the Junior College District of Metropolitan Kansas City, Missouri aka Metropolitan Community Colleges (MCC) a public community college district and political subdivision of the State of Missouri having a principal address at 3200 Broadway, Kansas City, Missouri 64111, and Westminster College (Westminster) having a principal address at 501 Westminster Avenue, Fulton, Missouri 65251. It is the purpose of this Agreement to facilitate student transfer from MCC to Westminster.

General Provisions

The following information outlines the formal Agreement between MCC and Westminster College. By this Agreement, these two institutions have identified the following common goals:

- To share a commitment to increasing opportunities for student access to and success in higher education;
- To assist prospective transfer students at MCC to progress toward their baccalaureate degree goals at Westminster;
- To enable MCC students to follow a course of study that allows them to begin appropriate upper division course work immediately upon transfer to Westminster;
- To minimize barriers to transfer and to increase the number of students who successfully complete the baccalaureate degree;
- To assure MCC students that if they follow the terms of this Agreement, they are guaranteed admission to Westminster;
- To facilitate cooperation between the student success and advising offices and the transfer centers at their respective institutions;
- To assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures.

Terms of Agreement

This Agreement becomes effective upon the signature of the parties for beginning the transfer of students in the Spring, 2014 semester and remains in force unless changed in writing by mutual agreement of both parties. Either institution may terminate this Agreement for any reason by providing written notice before August 1\textsuperscript{st} of the academic year in which this Agreement shall
terminate. Any MCC student enrolled under this Agreement as of the August 1st termination
notice will have the Agreement remain in force so long as a student remains continuously
enrolled at Westminster College. No MCC student may enroll under this Agreement after the
termination notice date. Any student enrolled prior to the termination date who discontinues
their continuous enrollment at MCC will lose their guaranteed admissions privileges at
Westminster College.

The schools have developed transfer procedures to implement this Agreement. To assure that
the transfer articulation guarantee remains current, the respective parties to this understanding
agree to communicate annually any changes in their respective programs on issues of enrollment,
and articulation that may affect this Agreement.

Transfer Advising Guides for specific majors and general education requirements will be
updated annually.

Transfer Elements

MCC graduates with a minimum cumulative GPA of 2.0, courses numbered 100 and above,
entering under the terms of this Agreement are guaranteed admission into Westminster.
However, students should be advised that some degree programs at Westminster might require a
higher GPA for admission.

MCC graduates will follow Westminster’s transfer process, and, therefore, must meet all
applicable requirements and deadlines pertaining to admission, advising, registration, and
payment of tuition and fees. They will abide by the policies and procedures, along with any
revisions thereof that apply to all students from that institution.

In order to complete the baccalaureate program in a timely manner, students are advised to
follow the transfer guide for the academic program they plan to pursue at Westminster. If the
student intends to change his or her degree focus upon admission to Westminster, the student
may be required to complete some lower division preparation work prior to beginning the
program at Westminster.

Students who transfer to Westminster will have their General Education courses evaluated on a
course-by-course basis and may be required to take any additional courses necessary to satisfy
the General Education requirements at Westminster. However, if students have taken equivalent
General Education courses at MCC, these courses will be accepted toward satisfying General
Education requirements at Westminster.

MCC students who plan to transfer to Westminster may complete any remaining General
Education coursework through courses taken at MCC or at Westminster.

Courses from MCC will generally be awarded lower-level credit at the 100 or 200 level, but
credit for 300 or 400 level courses may be awarded by the Associate Dean of Faculty, in
consultation with the appropriate department chair, if the content of the course is equivalent to a
Westminster 300 or 400 level course and the course taken at MCC has at least one prerequisite.
The grades received for such credits must be a C or higher. Where the student earned a grade of CR, that student must be able to document that the course was passed with a C or better. The course must be comparable to a course offered at Westminster in order for equivalent course credit to be awarded. Courses that are not comparable to specific Westminster courses may be awarded departmental or divisional (e.g. NSC, HUM, SSI) elective credit, if the course fits with our college-wide learning goals. Courses that meet the criteria for a Westminster General Education course will be awarded appropriate credit. If the course has not been previously evaluated for transfer from MCC, the student may need to provide additional information about the course, such as an official course description or course syllabus. An assessment will then be made to determine whether the course taken elsewhere is indeed comparable to a particular Westminster course or is eligible for elective credit. In any event, Westminster reserves the right to make the final determination as to the transferability of courses.

Although there is no limit to the number of credits that can be transferred from MCC to Westminster, transfer students must fulfill all of Westminster’s graduation requirements. That includes but is not limited to the following: complete at least 48 credit hours at Westminster, be certified by a department as having met the department’s requirement for a major, and complete Westminster’s General Education requirements. (Other graduation requirements are listed in the Westminster College Catalog).

Obligations of Agreement

Obligations of Westminster

Westminster will provide academic advising to MCC students. Additionally, Westminster will provide materials, catalogs, and other information to MCC advisors to facilitate understanding of Westminster’s academic requirements and academic programs. Westminster enrollment representatives will travel to the MCC campus at least once per semester to meet with students.

Westminster may place MCC students interested in attending Westminster on its mailing lists and invite the students to participate in cultural events, social activities, and presentations open to the public and occurring on campus.

If warranted by the student’s academic achievement and/or special talents, Westminster will inform the student of scholarship opportunities. An unlimited number of awards up to $8,000 will be awarded to MCC associate’s degree graduates each year.

Obligations of MCC

MCC will provide Westminster with timely curriculum updates about the MCC curriculum.

MCC will provide dates for Westminster admissions representatives to visit the MCC campus.

MCC will provide Westminster recruiting materials to MCC students and advertise this Agreement in appropriate publications.
MCC and Westminster agree to provide direct links between their institutional websites, indicating the existence of this Agreement.

**Joint Obligations**

Each institution will appoint an employee who will serve as the point of contact for administration of this Agreement. Responsibility for oversight of this Agreement rests with Fran Padov, Director of Educational Services at MCC and with George B. Forsythe, President at Westminster.

MCC and Westminster will develop and support activities that encourage interaction among their faculties and students.

MCC and Westminster agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of transfer arrangements, and promote effective cooperation between the two institutions. The institutions will exchange admission, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws. For clarity, the transfer of all student information will comply with the Family Educational Rights and Privacy Act [FERPA], 20 U.S.C. §1232g.

MCC and Westminster will work together on recruitment efforts to help students to transfer from MCC to Westminster or vice-versa and that recruiting materials from both institutions will indicate the existence of this Agreement.

Students transferring to Westminster or vice-versa will receive academic advising from both MCC and Westminster, assisting students in timely degree completion.

MCC and Westminster will work together to identify scholarship opportunities for MCC students at Westminster.

Information about this Agreement will be available at both institutions and on both institutions' websites.

Any notice to be given hereunder by either party to the other will be in writing and will be deemed given upon delivery, if sent by overnight courier, or three (3) days after such notice is deposited if sent by certified U.S. mail, return receipt requested. Notices will be addressed to the parties as set forth above. Notices to MCC shall be sent to the attention of the Chief of Staff to the Chancellor. Notices to Westminster shall be sent to the attention of the Office of the President.

**Other Terms**

The parties agree that no person shall be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination in the performance of the Agreement on the ground of disability, age, race, color, religion, sex, or national origin.

(24sep13)v2
This Agreement may be executed in counterparts, which together constitute one and the same Agreement. If a party sends a signed copy of this Agreement via digital transmission, such party will, upon request by the other party, provide an originally signed copy of this Agreement. This Agreement contains the entire understanding between the parties relating to the subject matter contained herein, and supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral. No modification of this Agreement will have any force or effect unless such modification is in writing and signed by duly authorized representatives of both parties.

Signatures

MCC and Westminster College hereby enter into this memorandum of understanding leading from the Associate degree to the Bachelor of Arts degree.

Mark S. James
Chancellor / CEO
Junior College District of Metropolitan
Kansas City, Missouri

10/29/2013

Date

George B. Forsythe, Ph.D.
President
Westminster College

October 25, 2013

Date
Moberly Area Community College / Westminster College
Memorandum of Understanding

Moberly Area Community College (MACC) and Westminster College (Westminster) hereby establish a memorandum of understanding (MOU) to facilitate student transfer from Moberly Area Community College to Westminster.

General Provisions

The following information outlines a formal transfer articulation agreement between Moberly Area Community College and Westminster College for students completing the Associate of Arts (A.A.) degree. By this agreement, these two institutions have identified the following common goals:

- To share a commitment to increasing opportunities for student access to and success in higher education;
- To assist prospective transfer students at Moberly Area Community College to progress toward their baccalaureate degree goals at Westminster;
- To enable Moberly Area Community College students to follow a course of study that allows them to begin appropriate upper division course work immediately upon transfer to Westminster;
- To minimize barriers to transfer and to increase the number of students who successfully complete the baccalaureate degree;
- To assure Moberly Area Community College students that if they follow the terms of the approved transfer agreement, they are guaranteed admission to Westminster;
- To facilitate cooperation between the student success and advising offices and the transfer centers at their respective institutions;
- To assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures.
Terms of Agreement

This agreement becomes effective beginning in the Spring, 2014 semester and remains in force unless changed in writing by mutual agreement of both parties. Either institution may terminate this agreement for any reason by providing written notice before August 1 of the academic year in which the transfer agreement shall terminate. No student may enroll under this agreement after the termination notice date with the following exceptions. Any student enrolled at Moberly Area Community College prior to the termination of the agreement will be treated under the terms of the agreement, as long as that student remains continuously enrolled at MACC and transfers to Westminster College in the semester immediately following graduation from Moberly Area Community College. Any Moberly Area Community College transfer student enrolled at Westminster College under this agreement as of the August 1 termination notice will have the agreement remain in force so long as a student remains continuously enrolled at Westminster College. Any student enrolled prior to the termination date who discontinues their continuous enrollment at Moberly Area Community College will lose their guaranteed admissions privileges at Westminster College.

The schools have developed transfer procedures to implement this agreement. To assure that the transfer articulation guarantee remains current, the respective parties to this understanding agree to consult regularly on issues of enrollment, articulation, and program change. Transfer Advising Guides for specific majors and general education requirements will be updated annually.

Transfer Elements

Moberly Area Community College graduates with a minimum cumulative GPA of 2.0, courses numbered 100 and above, entering under the terms of this MOU are guaranteed admission into Westminster. However, students should be advised that some degree programs at Westminster might require a higher GPA for admission.

Moberly Area Community College graduates will follow Westminster’s transfer process, and, therefore, must meet all applicable requirements and deadlines pertaining to admission, advising, registration, and payment of tuition and fees. They will abide by the policies and procedures, along with any revisions thereof that apply to all students from that institution.

In order to complete the baccalaureate program in a timely manner, students are advised to follow the transfer guide for the academic program they plan to pursue at Westminster. If the student intends to change his or her degree focus upon admission to Westminster, the student may be required to complete some lower division preparation work prior to beginning the program at Westminster.

Westminster College will waive most general education requirements for Moberly Area Community College students who graduate with an A.A. degree from MACC, with the exceptions of 1) Westminster Seminar for Transfer Students, 2) either a Tier I foreign languages course or a course from the Cultural Diversity and Global Interdependence context
of *New Foundations*, 3) a Tier III course, and 4) one upper-level writing intensive course. Students without an A.A. degree who transfer to Westminster will have their General Education courses evaluated on a course-by-course basis and may be required to take any additional courses necessary to satisfy the General Education requirements at Westminster. However, if students have taken equivalent General Education courses at Moberly Area Community College, these courses will be accepted toward satisfying General Education requirements at Westminster.

Courses from Moberly Area Community College will generally be awarded lower-level credit at the 100 or 200 level, but credit for 300 or 400 level courses may be awarded by the Associate Dean of Faculty, in consultation with the appropriate department chair, if the content of the course is equivalent to a Westminster 300 or 400 level course and the course taken at Moberly Area Community College has at least one prerequisite. The grades received for such credits must be a C or higher. Where the student earned a grade of CR, that student must be able to document that the course was passed with a C or better. The course must be comparable to a course offered at Westminster in order for equivalent course credit to be awarded. Courses that are not comparable to specific Westminster courses may be awarded departmental or divisional (e.g. NSC, HUM, SSI) elective credit, if the course fits with Westminster college-wide learning goals. Courses that meet the criteria for a *New Foundations* course will be awarded appropriate Tier credit if the course has a course equivalency with an existing Westminster course or can be determined to meet the college learning goals associated with a particular Tier context. If the course has not been previously evaluated for transfer from Moberly Area Community College, the student may need to provide additional information about the course, such as an official course description or course syllabus. An assessment will then be made to determine whether the course taken elsewhere is indeed comparable to a particular Westminster course or is eligible for elective credit. In any event, Westminster reserves the right to make the final determination as to the transferability of courses.

Although there is no limit to the number of credits that can be transferred from Moberly Area Community College to Westminster, transfer students must fulfill all of Westminster’s graduation requirements. That includes but is not limited to the following: complete at least 48 credit hours at Westminster, be certified by a department as having met the department’s requirement for a major, and complete Westminster’s General Education requirements. (Other graduation requirements are listed in the Westminster College Catalog).

**Obligations of Agreement**

**Obligations of Westminster**

Westminster will provide academic advising to Moberly Area Community College students. Additionally, Westminster will provide materials, catalogs, and other information to Moberly Area Community College advisors to facilitate understanding of Westminster’s academic requirements and academic programs. Westminster enrollment representatives will travel to
the Moberly Area Community College campus at least once per semester to meet with students.

Westminster may place Moberly Area Community College students interested in attending Westminster on its mailing lists and invite the students to participate in cultural events, social activities, and presentations open to the public and occurring on campus.

If warranted by the student’s academic achievement and/or special talents, Westminster will inform the student of scholarship opportunities. An unlimited number of awards up to $8,000 will be awarded to Moberly Area Community College A.A. degree graduates each year.

**Obligations of Moberly Area Community College**

Moberly Area Community College will provide Westminster with timely curriculum updates about the Moberly Area Community College curriculum.

Moberly Area Community College will provide dates for Westminster admissions representatives to visit the Moberly Area Community College campus.

Moberly Area Community College will provide Westminster recruiting materials to Moberly Area Community College students and advertise this agreement in appropriate publications.

**Joint Obligations**

Moberly Area Community College and Westminster will develop and support activities that encourage interaction among their faculties and students.

Moberly Area Community College and Westminster agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of transfer arrangements, and promote effective cooperation between the two institutions. The institutions will exchange admission, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws.

Moberly Area Community College and Westminster will work together on recruitment efforts to help students to transfer from Moberly Area Community College to Westminster or vice-versa.

Students transferring to Westminster or vice-versa will receive academic advising from both Moberly Area Community College and Westminster, assisting students in timely degree completion.

Moberly Area Community College and Westminster will work together to identify scholarship opportunities for Moberly Area Community College students at Westminster.
Information about this MOU will be available at both institutions and on both institutions' websites.

Moberly Area Community College and Westminster agree to provide direct links between their institutional websites, indicating the existence of this MOU.

Signatures

Moberly Area Community College and Westminster College hereby enter into this memorandum of understanding leading from the A.A. degree to the Bachelor of Arts degree.

Dr. Jeffrey C. Lashley
President
Moberly Area Community College

May 1, 2014
Date

Dr. George B. Forsythe
President
Westminster College

April 24, 2014
Date
Dual Degree Nursing Program with Goldfarb School of Nursing at Barnes-Jewish College
Approved by the Faculty, December 13, 2011

Westminster’s Dual Degree Nursing Program is designed for students who wish to complete both an undergraduate, liberal arts degree (BA) and a degree in nursing (BSN). Because of their commitment to the liberal arts and lifelong learning, the Goldfarb School of Nursing at Barnes-Jewish College is a strong match for Westminster College. Students may qualify for one of two programs:

1. the 3-2 program, through which they complete three years at Westminster and then two years at Barnes-Jewish College through the Upper Division BSN Option;
2. the 4-1 program, designed for students who wish to spend four years at Westminster and one year completing the Accelerated BSN Option at Barnes-Jewish College.

Upon completion of the 3-2 option, students will receive both a BA from Westminster College and a BSN from Barnes-Jewish College. Students pursuing the 4-1 option will receive the Westminster degree at the end of the four years in residence, before going on to the Accelerated program to receive a BSN from Barnes-Jewish College.

During their years at Westminster College, students interested in the dual degree program must complete the requirements for general education and a major at Westminster, while also meeting the following course requirements in order to be considered for admission to Barnes-Jewish College. Advising during these years is critical, as students must take all nursing program pre-requisites, as well as requirements for general education and a major at Westminster. However, with careful planning, students will be able to complete both degrees in approximately five years.

Upper Division BSN Option (adapted from the Barnes-Jewish College Catalog)

The Upper Division BSN Option is a full-time, five-term program (two years) that is comprised of 66 credit hours of nursing course work. Applicants must complete at least 54 credit hours of prerequisite course work at Westminster before attending Barnes-Jewish College. Barnes-Jewish College admits students for summer, fall, and spring terms, and classes are held during the full calendar year.

Students complete their clinical experiences at Barnes-Jewish Hospital, St. Louis Children’s Hospital and Missouri Baptist Medical Center, as well as at other BJC HealthCare hospitals and St. Louis metropolitan area health care facilities.

The Upper Division BSN Option prepares students to provide direct care to patients and their families in a variety of health care settings, as well as to pursue higher degrees in nursing.
Eligible graduates will take the National Council Licensure Examination (NCLEX-RN), although program completion does not guarantee eligibility to take the exam. Also, passing the exam is required to become an entry-level registered nurse. For more information, please see http://www.moga.mo.gov/statutes/c300-399/3350000066.htm.

Admission Requirements for the Upper Division BSN Program (with WC courses noted):

- Minimum 3.0 cumulative undergraduate GPA.
- Minimum of 54 credit hours in the following prerequisite courses:
  - Anatomy & Physiology I with lab
  - Anatomy & Physiology II with lab
    (BIO 203 and 370 fulfill these two requirements)
  - Microbiology with lab (BIO 403)
  - Biology, Chemistry, Genetics or Physics (BIO 114/115, BIO 124/125, CHM 114/115 and/or CHM 124/125)
  - Nutrition (PED 251)
  - Ethics (PHL 212, PHL 242, PHL 244, or PHL 246)
  - History or Political Science (any)
  - English Composition I (ENG 103)
  - English Composition II (ENG 270)
  - Introduction to Sociology (SCA 111)
  - General Psychology (PSY 113)
  - Human Growth & Development (PSY 312)
  - College Algebra (MAT 111)
  - Statistics (MAT 114)
  - General Elective
  - Humanities Elective
  - Social Science Elective

Additional Requirements for the 3-2 Westminster-Barnes-Jewish College Program:

- Completion of the Westminster requirements for general education: 53-57 hrs
- Completion of a Westminster major (Biology, Exercise Science, or SDM: Health and Wellness recommended): 36-40 hrs
- Transfer of credit from Barnes-Jewish College: approximately 30 hrs
Courses that may transfer from Barnes-Jewish College to Westminster College (NURS 3270 Leadership Role Development will transfer as a Tier II Human Behavior and Social Institutions Context; all other courses will transfer as NMS elective credit):

NURS 3140 Pathophysiology (4 hrs)
NURS 3150 Foundations of Professional Practice (3 hrs)
NURS 3160 Nursing Informatics (3 hrs)
NURS 3170 Nursing Pharmacology 4 (3 hrs)
NURS 3180 Health Assessment for the Professional Nurse (3 hrs)
NURS 3250 Practice of Nursing Research (3 hrs)
NURS 3260 Introduction to Adult Health (6 hrs)
NURS 3350 Psychiatric/Mental Health Nursing: A Biopsychosocial Approach (4 hrs)
NURS 3360 Nursing of the Childbearing Family (4 hrs)
NURS 4150 Adult Health Nursing I (6 hrs)
NURS 3270 Leadership Role Development 3
NURS 4160 Nursing of Children and Families (4 hrs)
NURS 4250 Adult Health Nursing II (4 hrs)
NURS 4260 Community Health Nursing (6 hrs)
Accelerated BSN Option (adapted from the Barnes-Jewish College Catalog)

Goldfarb School of Nursing at Barnes-Jewish College offers the Bachelor of Science in Nursing Accelerated Option, an entry-level nursing program for individuals who have a bachelor’s degree or higher in a field other than nursing.

The Accelerated BSN Option is a full-time, 12-month program that is comprised of 58 credit hours of nursing course work. Applicants must complete 24 credit hours of prerequisite course work at Westminster. Barnes-Jewish College admits students for summer, fall, and spring terms. Due to the fast paced nature of the program, students are strongly encouraged not work while attending school. They must be available a minimum of 40-50 hours per week for course work and simulation labs during the day and for clinical experiences during days, evenings and/or weekends. Students complete their clinical experiences at Barnes-Jewish Hospital, St. Louis Children’s Hospital and Missouri Baptist Medical Center, as well as at other BJC HealthCare hospitals and St. Louis metropolitan area health care facilities.

The Accelerated BSN Option prepares students to provide direct care to patients and their families in a variety of health care settings, as well as to pursue higher degrees in nursing.

Eligible graduates will take the National Council Licensure Examination (NCLEX-RN), although program completion does not guarantee eligibility to take the exam. Also, passing the exam is required to become an entry-level registered nurse. For more information, please see http://www.moga.mo.gov/statutes/c:300-399/3350000066.htm.

Admission Requirements for the Accelerated BSN Program (with WC courses noted):

- Completion of Westminster general education requirements, and major requirements in a field other than nursing
- Minimum 3.2 cumulative undergraduate GPA
- Minimum of 24 credit hours in the following prerequisite courses:
  - Anatomy & Physiology I with lab
  - Anatomy & Physiology II with lab
    (BIO 203 and BIO 370 fulfill these two requirements)
  - Microbiology with lab (BIO 403)
  - Nutrition (PED 251)
  - Statistics (MAT 114)
  - Psychology as a Social Science (PSY 113)
  - Human Growth & Development (PSY 312)
3-Year Westminster Plan for 3-2 Nursing Program with Goldfarb School of Nursing at Barnes-Jewish College – Biology Major

<table>
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<tr>
<th>Fall</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 124-125 Biodiversity (4)</td>
<td>BIO 114-115 Bio Processes (4)</td>
</tr>
<tr>
<td>ENG 103 Academic Writing (3)</td>
<td>Gen Ed Language 2 (4) or Culture (3)</td>
</tr>
<tr>
<td>WSM 101 Seminar (3)</td>
<td>MAT 111 College Algebra (3)</td>
</tr>
<tr>
<td>Tier I Language 1 (4)</td>
<td>SCA 111 Intro to Sociology (3)</td>
</tr>
<tr>
<td>14 hours</td>
<td>PED A Activity (1)</td>
</tr>
<tr>
<td></td>
<td>14-15 hours</td>
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<th>Fall</th>
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<tbody>
<tr>
<td>BIO 205 Ecology &amp; Field Biology (4) (or other “field” course)</td>
<td>Bio 330 Virology (3) (or other BIO elective)</td>
</tr>
<tr>
<td>CHM 114-115: Chem 1 (4)</td>
<td>CHM 124-125 Chem II (4)</td>
</tr>
<tr>
<td>MAT 114 Statistics (3)</td>
<td>ENG 270 Expository Writing (3)</td>
</tr>
<tr>
<td>Gen Ed (History) (3)</td>
<td>Gen Ed (History) (3)</td>
</tr>
<tr>
<td>PSY 113 Psych as Social Science (3)</td>
<td>Gen Ed (Aesthetic Sensitivity - Literature) (3)</td>
</tr>
<tr>
<td>17 hours</td>
<td>16 hours</td>
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<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
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<tbody>
<tr>
<td>BIO 203 Anatomy (4)</td>
<td>BIO 370 Physiology (4)</td>
</tr>
<tr>
<td>BIO 301 Genetics (4)</td>
<td>BIO 403 Microbiology (4)</td>
</tr>
<tr>
<td>PSY 312 Developmental Psych (3) (ULOD)</td>
<td>Gen Ed (non-Western) (3)</td>
</tr>
<tr>
<td>Gen Ed (Aesthetic Sensitivity) (3)</td>
<td>PHL 212 Ethics (3)</td>
</tr>
<tr>
<td>Tier III – Social Science Elective (3)</td>
<td>PED 251 Nutrition (3)</td>
</tr>
<tr>
<td>17 hours</td>
<td>17 hours</td>
</tr>
</tbody>
</table>

Total: 95-96 hours

*Gen Ed courses in italics*

Courses (9) for Biology major in red
Additional courses (5) required by B-J or for Microbiology & Physiology

**Notes:**
The third general education requirement for social institutions may be fulfilled by Barnes-Jewish College’s NURS 3270 Leadership Role Development.

The final elective biology course (3 hours) may be fulfilled by Barnes-Jewish College’s NURS 3140 Pathophysiology.

Additional hours transferred in as elective credit.
<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
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<tbody>
<tr>
<td>ENG 103 Academic Writing (3)</td>
<td>BIO 114/115 Bio Processes (4)</td>
</tr>
<tr>
<td>WSM 101 Seminar (3)</td>
<td>Gen Ed: Language 2 (4)</td>
</tr>
<tr>
<td>BIO 124/125 Biodiversity (4)</td>
<td>MAT 111 College Algebra (3)</td>
</tr>
<tr>
<td>Gen Ed: Language 1 (4)</td>
<td>Gen Ed: (Human Values) (3)</td>
</tr>
<tr>
<td>PED A: Activity (1)</td>
<td>Gen Ed: (non Western) (3)</td>
</tr>
<tr>
<td>15 hours</td>
<td>17 hours</td>
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<tr>
<th>Fall</th>
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<tbody>
<tr>
<td>MAT 114 Statistics (3)</td>
<td>CHM 124/125 Chemistry II (4)</td>
</tr>
<tr>
<td>Gen Ed: (History) (3)</td>
<td>PSY 113 Psychology as a Social Science (3)</td>
</tr>
<tr>
<td>CHM 114/115 Chem 1 (4)</td>
<td>Gen Ed: (Artistic Appreciation - Literature) (3)</td>
</tr>
<tr>
<td>PED 251 Intro to Nutrition (3)</td>
<td>Gen Ed: (Art Appreciation) (3)</td>
</tr>
<tr>
<td>PED 231 Sport Psychology (3)</td>
<td>PED 3xx Comm. Nutrition (3) – Tier III</td>
</tr>
<tr>
<td>16 hours</td>
<td>16 hours</td>
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<tr>
<th>Fall</th>
<th>Spring</th>
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<tbody>
<tr>
<td>PED 340 Exercise Physiology (3)</td>
<td>PED 321 Kinesiology (3)</td>
</tr>
<tr>
<td>BIO 203 (Anatomy) (4)</td>
<td>PED 3xx Exercise Prescription (3)</td>
</tr>
<tr>
<td>SCA 111 Sociology (3)</td>
<td>BIO 403 Microbiology (4) - ULOD</td>
</tr>
<tr>
<td>Gen Ed.: (History) (3)</td>
<td>ENG 270 Expository Writing (3)</td>
</tr>
<tr>
<td>PSY 312 Developmental Psych (3)</td>
<td>BIO 370 Physiology (4)</td>
</tr>
<tr>
<td>16 hours</td>
<td>17 hours</td>
</tr>
</tbody>
</table>

**Total Hours: 97**

**Note:** The third general education requirement for social institutions may be fulfilled by Barnes-Jewish College’s NURS 3270 Leadership Role Development.

The Final Capstone experience will be linked to one professional Nursing Course.
3-Year Westminster Plan for 3-2 Nursing Program with Goldfarb School of Nursing at Barnes-Jewish College – Health and Wellness Self Designed Major

<table>
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<td>MAT 111 College Algebra (3)</td>
</tr>
<tr>
<td>Gen Ed Tier I: Language 1 (4)</td>
<td>Gen Ed: (Human Values) (3)</td>
</tr>
<tr>
<td>PED A: Activity (1)</td>
<td>PSY 113 Psychology as a Social Science (3)</td>
</tr>
<tr>
<td>15 hours</td>
<td>16-17 hours</td>
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<tr>
<td>MAT 114 Statistics (3)</td>
<td>CHM 124/125 Chemistry II (4)</td>
</tr>
<tr>
<td>Gen Ed: (History) (3)</td>
<td>Gen Ed: (Non-Western) (3)</td>
</tr>
<tr>
<td>CHM 114/115: Chem 1 (4)</td>
<td>Gen Ed: (Aesthetic Appreciation - Literature) (3)</td>
</tr>
<tr>
<td>PED 230 Prev/Care Injuries (2)</td>
<td>PED 204 Wellness and Fitness (2)</td>
</tr>
<tr>
<td>Gen Ed: (Aesthetic Appreciation) (3)</td>
<td>PED 355 Women’s Health Issues (3) – Tier III</td>
</tr>
<tr>
<td>15 hours</td>
<td>15 hours</td>
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<tr>
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<td>SCA 111 Sociology (3)</td>
<td>BIO 370 Physiology (4)</td>
</tr>
<tr>
<td>Gen Ed.: (History) (3)</td>
<td>PSY 312 Developmental Psych (3)</td>
</tr>
<tr>
<td>PED 3XX Exercise Prescription (3)</td>
<td>PED 321 Kinesiology (3)</td>
</tr>
<tr>
<td>PED 340 Exercise Physiology (3) – Tier III</td>
<td>PED 405 Test and Measurement (2)</td>
</tr>
<tr>
<td>16 hours</td>
<td>16 hours</td>
</tr>
</tbody>
</table>

Total: 93-94 hours

Notes:
The third general education requirement for social institutions may be fulfilled by Barnes-Jewish College’s NURS 3270 Leadership Role Development.

Elective Credits in the Major may be fulfilled by taking the following courses from Barnes-Jewish College: NURS 3260 – Introduction to Adult Health; NURS 3350 - Psychiatric-Mental Health Nursing: A Biopsychosocial Approach; NURS 4260 – Community Health Nursing
ARTICULATED PROGRAM AGREEMENT BETWEEN LOGAN COLLEGE OF CHIROPRACTIC/UNIVERSITY PROGRAMS AND WESTMINSTER COLLEGE

I. INTRODUCTION
Based upon a mutual respect for the integrity of parallel academic programs and in an effort to better serve students intending to pursue the chiropractic profession, Logan College of Chiropractic/University Programs (Logan) and Westminster College (Westminster) hereby enter into an agreement for an articulated program. This agreement will define coursework to be completed at Westminster for a student intending to matriculate at Logan, special terms of admission to Logan 3+3 Articulation Agreement (3+3 program), and special criteria for the awarding of the baccalaureate degree to participating students.

Objectives of the Agreement:
1. To attract qualified students to Westminster and Logan.
2. To facilitate the transition of students from Westminster to Logan.
3. To provide specific advisement for students of Westminster who intend to pursue professional study at Logan.
4. To encourage academic and administrative coordination between institutions and the exchange of evaluative information on the outcomes of the program with the goal of continual improvement.
5. To provide qualified students the opportunity to complete the baccalaureate degree and the Doctor of Chiropractic Degree in one less year than the normal time, i.e. 7 years.

II. ARTICULATION AGREEMENT
1. Under the provisions of this program, a 3+3 Program student will matriculate at Westminster with a baccalaureate degree with a minimum of 93 credit hours in coursework at Westminster and a minimum of 35 credit hours in coursework at Logan.
WESTMINSTER COURSEWORK ("PRE-CIHOIROPRACTIC PROGRAM") INCLUDES:

*Required coursework to fulfill General Education Competencies: 53-54 Credit Hours

- Tier I WSM 101 Westminster Seminar 3 credit hours
- Tier I LST 101 The Leader Within 1 credit hour
- Tier I ENG 103 Academic Writing 3 credit hours
- Tier I Foreign Language 4 credit hours
- Tier I MAT 124 Calculus I 5 credit hours
- Tier II Historical Perspectives 6 credit hours
- Tier II Fundamental Questions (e.g., Ethics) 3 credit hours
- Tier II Artistic Expression/Critical Appreciation 6 credit hours
- Tier II Social Institutions 6 credit hours
- Tier II Human Behavior (PSY 113) 3 credit hours
- Tier II Language/Culture 3-4 credit hours
- Tier II Non-Western Course 3 credit hours
- Tier III 3 credit hours
- Upper Level Course 3 credit hours
- PE Activity Course 1 credit hour

Required coursework to fulfill Biology Major & Pre-Logan Requirements:

- Level 1: BIO114/115 Biological Processes 4 credit hours
- Level 1: BIO 124/125 Biodiversity 4 credit hours
- Level 2: One additional course 4 credit hours
- Level 3: One additional "field" course 4 credit hours
- CHM 114/115 General Chemistry I 4 credit hours
- CHM 124/125 General Chemistry II 4 credit hours
- CHM 314/315 Organic Chemistry I 4 credit hours
- CHM 324/325 Organic Chemistry II 4 credit hours
- PHY 201 Physics I 4 credit hours
- PHY 212 Physics II 4 credit hours

TOTAL HOURS FROM WESTMINSTER**

40 Credit Hours

93-94 Credit Hours

1 BS011401_02 (Anatomy I) will transfer for BIO 203 (Human Anatomy), Level 2.
2 BS011501_02 (Biochemistry I), BSN01502_02 (Histology/Cell Biology), BS02601_02
(Microbiology I) and BS02504_02 (Physiology I) will transfer for four Level 3 credit.

LOGAN COURSEWORK INCLUDES:

A minimum of 35 credit hours must be completed with a cumulative grade point average of
at least a 2.00 on a scale of 4.00.

- BS01401_02 Anatomy I (for Level 2 credit) 5.5 Credit hours
- BS02403_02 Anatomy II (for elective credit) 5.5 Credit hours
- BS01501_02 Biochemistry I (for Level 3 credit) 4 Credit hours
- BS02503_02 Biochemistry II (for elective credit) 4 Credit hours
- BS01502 Histology (for Level 3 credit) 3 Credit hours
- BS01503 Cell Biology (for Level 3 credit) 2 Credit hours
- BS02601_02 Microbiology I (for Level 3 credit) 4 Credit hours
- BS02504_02 Physiology I (for Level 3 credit) 4 Credit hours
**For every subject required by Logan (either offered by Westminster or Logan), no grade below a 2.0 on a 4.0 scale will be accepted for credit in this articulated program. In addition, all 3+3 Program students must have earned a cumulative grade point average of at least 2.75 for the 90 credit hours at Westminster to be considered for admission.**

2. Students are admitted to Logan only as first year Doctor of Chiropractic students. Upon completion of the required coursework, 35 Logan credit hours may be transferred toward completion of the baccalaureate degree at Westminster. In order to matriculate at Westminster, an official transcript must be sent from Logan to a designated official within Westminster, and the student must request and complete application materials for graduation.

3. While enrolled at Westminster, students will complete all required coursework as outlined above and described in the Westminster catalog.

4. The acceptance of transfer credits or testing toward completion of degree requirements shall be governed by current policies of Westminster.

5. In order to be granted the Bachelor of Arts with a comprehensive major in Biology from Westminster, students must have successfully completed a total of at least 128-129 credit hours.

6. Logan shall accept, for the entrance date of its choice, all students who successfully complete the Pre-Chiropractic Program with a cumulative GPA of 3.0 or higher and meet all other criteria for admission (including core competencies described in the Council on Chiropractic Education’s *Doctor of Chiropractic Program Requirements for Institutional Standards*).

7. Students who earn less than a 3.0 GPA, but at least a 2.75 or higher, and satisfy core competencies described in the Council on Chiropractic Education’s *Doctor of Chiropractic Program Requirements for Institutional Standards*, will be eligible for admission to Logan, and will receive appropriate consideration in the admission process for having completed the Westminster Pre-Chiropractic Program. Such student will not receive the assurance of a seat reserved for students earning a 3.0 or higher GPA.

8. Students will complete an application to Logan three to six months in advance of their desired entrance date and will complete all required application procedures thereafter in a timely manner, including submission of a professional reference, a chiropractor’s letter of recommendation, and a satisfactory interview. Students applying to Logan’s doctorate program under a 3+3 Program Agreement will qualify for their application fee to be waived.

9. Students enrolled in the 3+3 Program who successfully complete all required coursework at Logan with no grade below a 2.0 on a 4.0 scale will be granted the baccalaureate degree from Westminster, provided they have met all other Westminster’s graduation requirements.

10. Students shall pay the appropriate tuition and fees to each institution for all coursework taken at that institution. During their first year of study at Logan, students shall not be registered for courses at Westminster, but shall pay any fees required to maintain their registration toward the baccalaureate degree. Upon completion of the assigned coursework within the first year of study at Logan, students shall be responsible for any fees regularly charged by Westminster for
transfer of credits and awarding the baccalaureate degree. Transcript requests made for Logan transcripts to be sent to the agreement school will have their transcript fee waived.

III. MUTUAL PROMOTION AND STUDENT ADVISEMENT OF THE PROGRAM

Logan and Westminster agree to encourage qualified students to participate in this 3+3 Program through advisement and dissemination of information. The institutions agree to remain in contact with each other and apprise each other of any changes to the appointed advisor/faculty member assigned to oversee students attending under the 3+3 Program. The appointed advisor/faculty member for each institution will make every effort to:

1. Maintain a list of students actively pursuing the program with the intent to enroll under the 3+3 Program and keep each other informed of those students through the use of the supplemental Application of Intent form.
2. Maintain regular communication with Logan to update on any changes to the appointed representative’s contact information for the purpose of marketing on Logan’s website.
3. Will provide Logan’s assigned representatives the opportunity for periodic visits for the purpose of meeting with students and for recruitment.
4. Care will be taken by Westminster to make students aware that some state boards of chiropractic require completed baccalaureate degrees PRIOR TO CHIROPRACTIC STUDY, and to advise students planning to practice in those states accordingly.
5. Both institutions agree to promote the 3+3 program in their recruitment activities; online and print marketing pieces; and to refer prospective students, when appropriate, to the other’s admission office.

IV. CONTINUATION AND TERMINATION OF THE AGREEMENT

This agreement shall be in force until either institution makes a decision in writing to terminate it. It is agreed that if terminated, that both institutions will honor the terms of the agreement until all students already admitted are given the opportunity to complete the program in a timely manner.

For Westminster College

President, George B. Forsythe, Ph.D.

For Logan College of Chiropractic/University Programs

President, J. Clay McDonald, D.C., M.B.A., J.D.
September 16, 2002

Dr. Judy Sawyer  
Associate Director  
Dual Degree Engineering Programs  
Washington University  
#1 Brookings Drive  
Campus Box 1176  
St. Louis, MO 63130

Dear Dr. Sawyer,

I hope you’ve had a chance to look at our undergraduate catalogue. We have reviewed your materials and are anxious to enter into an agreement with you. I have enclosed two originals of your dual degree program agreement, signed by Dr. Stephen Baar, our Academic Vice President. I look forward to receiving one of them back with Dr. Byrnes’ signature. Please let me know if there is additional information that you would require from us to enter into an agreement.

Thank you again for your understanding.

Sincerely,

Mary Jane Chase  
Dean, School of Arts and Sciences
DUAL DEGREE PROGRAM AGREEMENT

The Washington University School of Engineering and Applied Science and Westminster College agree to an affiliation in the Dual Degree Program which leads to both a baccalaureate from Westminster College and a bachelor of science degree in engineering or applied science from Washington University. Students may spend either three or four years at Westminster College then complete the program with two years of study at Washington University. Formal application to this program may be made at any time by students who have completed the sophomore year at Westminster College. If accepted (a process that requires approval of both Westminster College and Washington University), the student becomes a participant in an integrated program that takes place on two campuses. After fulfilling the then current requirements set forth in the materials of the Dual Degree Program, students may enroll at Washington University.

Washington University will inform Westminster College, through its Liaison Officer, of changes in Dual Degree Program personnel, procedures and requirements, and provide the application forms, catalogs, and descriptive materials needed to operate the program. Written and telephoned inquiries from, and visits by, the students, faculty and employees of Westminster College are always encouraged by the Dual Degree Program Office.

Westminster College will designate and maintain a Liaison Officer to coordinate the program. They will make their current and prospective students aware of the program and the options it makes available to them, refer to the program and specifically mention Washington University in their Catalog and other promotional materials, and notify the School of Engineering and Applied Science of changes that might influence the Program.

This agreement will be evaluated after a five-year period to determine whether there is sufficient interest to continue the relationship.

Accepted for Westminster College by:

[Signature]

[Title]

Date: 9/16/02

Accepted for Washington University by:

[Signature]

Christopher L. Byrnes, Dean

School of Engineering and Applied Science

Date: 9/26/02
Dual Degree Articulation Agreement
between
The Curators of the University of Missouri
on behalf of
Missouri University of Science and Technology
and
Westminster College

OVERVIEW:
This formal program articulation agreement is made and entered into by The Curators of the University of Missouri on behalf of Missouri University of Science and Technology, hereinafter referred to as Missouri S&T, and Westminster College, hereinafter referred to as WC. By this agreement Missouri S&T and WC express a shared commitment to increasing opportunities for student access to and success in higher education. By clarifying transfer policies and procedures that assure articulation between programs, the institutions seek to assist students in making a seamless transfer of college-level coursework to Missouri S&T for the completion of the Missouri S&T baccalaureate degree in accordance with all Missouri S&T policies and procedures. Furthermore, WC agrees to award eligible students a baccalaureate degree in accordance with all WC policies and procedures. Each university is solely responsible for establishing and maintaining academic policies and procedures related to its own degree awards. Neither university is responsible for policies and procedures related to degrees awarded by other universities.

PURPOSE:
This agreement provides students the opportunity to begin coursework at Westminster College and complete a Bachelor of Arts/Science at Missouri S&T. Missouri S&T will accept all college-level WC credits meeting the requirements set forth below and will apply such to the Bachelor of Arts/Science degree in a manner consistent with Missouri S&T’s treatment of students who have taken all of their coursework at Missouri S&T (hereinafter referred to as “Native Students”). Transfer guides will outline coursework at WC that will meet specific Missouri S&T degree requirements. The transfer guides will be available to students, faculty, and advisors at WC.

CONDITIONS OF TRANSFER:

Section I: Admissions and Matriculation
WC students maintaining continuous enrollment under this agreement will be afforded the same treatment and protection as Missouri S&T Native Students enrolled under a specific catalog year.
WC students will be considered admissible to Missouri S&T if they meet transfer admission criteria as detailed in the Missouri S&T Undergraduate Catalog in effect for the term for which they make application.

WC, upon student request, will provide official academic transcripts to the Missouri S&T Office of Admissions.

The Missouri S&T Registrar’s Office will evaluate the transcripts of students transferring from WC.

Dual-degree students from WC will have access to student services on the same basis as Native Students at Missouri S&T.

Other than as specified herein, minimum grade standards for academic progress at and graduation from WC will be subject to no further review by Missouri S&T.

Missouri S&T will apply the same academic progress and graduation standards to WC dual-degree students as those applicable to Native Students at Missouri S&T.

Section II: Transfer of Credit
WC students satisfying the admission standards described in Section I for admission to Missouri S&T will receive credit for college-level coursework taken at WC in a manner consistent with policies detailed in the Missouri S&T Undergraduate Catalog in effect for the term for which they first began continuous enrollment in the degree program.

The last 60 credit hours of an undergraduate program must be taken in residence at Missouri S&T. A student may, with Missouri S&T departmental approval, take up to 15 of these 60 credit hours off the Missouri S&T campus. If the student wishes to exceed 15 credit hours (of the last 60 credit hours) taken off the Missouri S&T campus, the student must obtain prior written approval of the Missouri S&T academic department chair upon recommendation of the student’s Missouri S&T academic advisor.

Section III: Transfer Guide
Transfer guides will be developed and periodically updated cooperatively between Missouri S&T and WC. Each transfer guide will specify the Missouri S&T degree course requirements and equivalent WC courses. All transfer guides are subject to revision. For a given catalog year, the most recent transfer guide will take precedence over all previous transfer guides.
TERMS OF AGREEMENT:
This agreement is made and entered into for the academic year 2012-2013 and shall remain in effect unless terminated as provided herein or amended in writing by mutual agreement of both parties. This agreement may be amended at any time with the approval of both parties and is subject to regular review to assure currency with the respective degree requirements. Should either party desire to terminate or discontinue this agreement, it may do so without cause by providing written notification of such desire at least two years in advance of the effective date of such termination or discontinuance. In the event of a material breach of this agreement, the nonbreaching party may terminate this agreement for cause upon written notice thirty (30) days in advance of such termination unless the breaching party cures such material breach within such thirty (30) day period.

CHOICE OF LAW:
This agreement shall be deemed to have been entered into in the United States and in the State of Missouri and the rights and obligations of the parties hereto shall be governed and determined by the laws of the United States and the State of Missouri.

SIGNATURES:
The Curators of the University of Missouri on behalf of Missouri University of Science and Technology (Missouri S&T) and Westminster College (WC) hereby enter into this articulation agreement by the affixing of signatures of the authorized representatives of each institution or their designees.

________________________________________  ______________________________
Dr. Warren K. Wray  Date
Provost and
Executive Vice Chancellor for Academic Affairs
Missouri University of Science and Technology

________________________________________  ______________________________
Carolyn Perry  Date
Vice President of Academic Affairs and
Dean of Faculty
Westminster College